

Welcome to UCD

Dear Student,

It is a great pleasure to welcome you to University College Dublin.

As an international university, UCD offers many learning opportunities both inside and outside the lecture theatre. It is our sincere hope that you will be able to take full advantage of these, and become involved in the dynamic life of our University.

The staff of the UCD International Office are here to provide you with the necessary support that you may require and will help you minimise any disruptions you may experience. If you need help, you should not hesitate to ask for our assistance.

We are also pleased to welcome you to Dublin. Take time to experience the city's vibrant life and culture – be sure to explore this cosmopolitan European city and the multitude of activities on offer. You will find that the more you seek, the more you will discover.

Finally, we hope that this practical handbook will help you to get to know more about life in UCD and Dublin. Please read it and keep it for future reference during your stay. Its aim is to provide you with practical information about life as a new international student at UCD and as a new member of the wider Dublin community.

This booklet is produced for information only. Every effort is made to ensure that it is accurate at time of going to print. However, the University is not bound by any error or omission therein. March 2009.

#### CONTACT DETAILS:

International Office  
Reception  
Tierney Building  
UCD, Belfield, Dublin 4, Ireland

**Tel:** +353 1 716 1701  
**Fax:** +353 1 716 1165/1071  
**Email:** [international@ucd.ie](mailto:international@ucd.ie)  
**Website:** [www.ucd.ie/international](http://www.ucd.ie/international)

# International Office Staff

WE, THE STAFF OF UCD'S INTERNATIONAL OFFICE, WISH YOU WELL AS YOU BEGIN YOUR STUDIES IN UCD AND WE LOOK FORWARD TO SAYING HELLO AND GETTING TO KNOW YOU.



## DR. ERIK LITHANDER

DIRECTOR OF INTERNATIONAL AFFAIRS

I have overall responsibility for UCD's international activities. I come from Sweden and have degrees from the London School of Economics and from Cambridge University. Before moving to Dublin in 2006 I spent five years in New Zealand. My academic interests lie in Latin American literature and I am a keen marathon runner.



## ALEX METCALFE

HEAD OF THE INTERNATIONAL OFFICE

Having joined UCD in 2007, I am delighted to be working with the International Office team in supporting international students and encouraging international mobility. Before moving to Ireland I worked for over ten years in international education in the UK and Spain.



## YI BAO

INTERNATIONAL RECRUITMENT MANAGER

I have been working with international students in Ireland for more than ten years. Originally from China, I undertook postgraduate studies in Ireland and this experience is very helpful in my dealings with students, east and west. I enjoy all sports, international cooking and playing the piano.



## ENDA CARROLL

MANAGER  
CENTRE FOR STUDY ABROAD

My own experience of living in New York for a decade after I graduated from UCD gave me a taste of the many benefits of spending time abroad. It is really enjoyable to be back in UCD introducing International students to Ireland's unique culture.



## CARL LUSBY

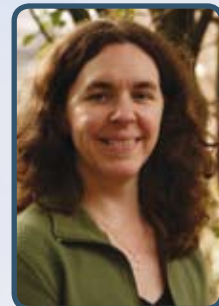
INTERNATIONAL STUDENT ADVISER

I've been working with International Students for many years and it's a job I never get tired of. It's great meeting new students from Malaysia, Botswana, America etc. I'm looking forward to September 2009 when all the new students arrive. When I'm not working I like spending time with my family, socialising with friends and going to the movies.

## CATHERINE CONVERY

EUROPEAN PROGRAMMES OFFICER

I am from Dublin and a graduate of UCD. I have worked in the International Office for 10 years, looking after the Erasmus programme, dealing with both incoming and outgoing students. My interests are travel, reading and cycling.



## SARAH HOLT

INTERNATIONAL STUDY CO-ORDINATOR  
INTERNATIONAL STUDENT SUPPORT, US FINANCIAL AID

I am originally from Maine, USA and have been living in Ireland for 7 years. I have previously lived in Germany and Sri Lanka. In my free time I enjoy swimming, running and photography.

## RUTH REDAHAN

INTERNATIONAL STUDY CO-ORDINATOR  
NON-EU EXCHANGES

I am responsible for our non-European and Universitas 21 exchanges. As a student I went on Erasmus to Nantes in France and Freiburg in Germany. My interests include Irish language and culture, travel and reading.



## ŁUKASZ MOKRZYCKI

INTERNATIONAL STUDY CO-ORDINATOR  
ERASMUS PROGRAMME

I work primarily with Erasmus students. I come from Poland and as a student I went on exchange to England and Finland. I study languages in my free time and hope to greet you in German, Italian or Spanish soon.

## CRISTINA REED

RECEPTIONIST

I am Cristina and I will be your first contact person when you come to the International Office Reception. I was born in Chile and lived in Canada. I can speak Spanish and hope to practise it with some of you soon. In my free time I like watching movies and taking photos.





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# 1 University College Dublin



## PAST AND PRESENT

University College Dublin is Ireland's largest and most richly diversified university. The University provides a broad range of Bachelors, Masters and PhD degrees in subjects grouped into five Colleges (College of Arts and Celtic Studies, College of Business and Law, College of Human Sciences, College of Life Sciences, College of Physical and Mathematical Sciences and Engineering). UCD traces its origins to the Catholic University of Ireland founded in 1854 by Cardinal John Henry Newman, author of the celebrated 'The Idea of a University'. Since then, the University has played a central role in Ireland's advancement as a dynamic and highly successful European state and has established a long and distinguished tradition of service to scholarship and the Irish and international community. Today, UCD is a vibrant, modern university of over 22,000 students situated on a spacious and leafy campus some 3 miles to the south of Dublin city centre. For students, both Irish and international, it is a supportive and stimulating environment in which to spend a period of intellectual and personal development. UCD offers a lively campus community in which to live and study. The University has modern buildings and first class academic and sporting facilities. It has a busy extracurricular life and students are encouraged to become actively involved in the wide range of social, cultural and sporting activities available. UCD also has comprehensive student support services, including a student health centre, student advisors, counselling, and careers advisory facilities. In 2008/09, over 12% of UCD's student body came from outside Ireland and this international dimension is greatly valued by the university.

## DUBLIN CITY

Dublin began as a Viking settlement founded over one thousand years ago on the banks of the River Liffey and situated on a majestic broad sweeping bay. It became an administrative capital after the Norman conquest of Ireland in the twelfth century and developed its own parliament and government institutions under British sovereignty from the fourteenth century onwards. During the eighteenth century, the city grew rapidly, building fine Georgian architecture which still exists today. Towards the end of the nineteenth century, Dublin became the centre of two great cultural movements - the Gaelic League, aimed at restoring the Irish Language, and the Irish Literary Renaissance. Dublin is now the thriving capital of an independent Ireland and is the centre of the political, diplomatic, administrative and commercial life of the country. It is home to a population of over one million people. We hope that you will get to know the city while you are here and enjoy all the facilities that it has to offer.

# 2 Admission Procedures



UCD Residences  
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## 2.1 UNDERGRADUATE STUDENTS

The Admissions Office in UCD is responsible for the admission of all students, including international students, to undergraduate full-degree programmes.

### THE UNDERGRADUATE ADMISSIONS OFFICE

Tierney Building  
University College Dublin  
Belfield, Dublin 4, Ireland  
Tel: +353 1 716 1555  
Email: [studentdesk@ucd.ie](mailto:studentdesk@ucd.ie)  
Web: [www.ucd.ie/horizons](http://www.ucd.ie/horizons)

## 2.2 GRADUATE STUDENTS

All applications for admission to postgraduate courses at UCD must be made to the relevant schools and colleges. Most Diploma and Masters courses have a course director from whom further information is available. For research degrees at Masters or PhD level, you should contact the head of the school and/or the prospective research supervisor. The normal requirement for entry to a Master's degree programme is a good second class honours degree in a relevant subject. However, you should check the individual requirements listed in the postgraduate prospectus as some degrees may require a higher standard for entry.

### GRADUATE PROSPECTUS

The postgraduate prospectus is available from:

### UCD GRADUATE STUDIES

UCD Research  
University College Dublin  
Belfield, Dublin 4, Ireland  
Tel: +353 1 716 4022/4044/4043  
Email: [graduatestudies@ucd.ie](mailto:graduatestudies@ucd.ie)

## 2.3 WHAT TYPE OF UCD STUDENT AM I?

In UCD we have a number of different sub-categories of international students. The first step to finding your way around UCD is to know what type of student you are. If in doubt about what type of student you are, please ask your co-ordinator.

### "FULL-DEGREE" UNDERGRADUATE STUDENT

You are undertaking your entire Bachelor's degree at UCD.

### "GRADUATE" STUDENT OR "POSTGRADUATE" STUDENT

You are a Graduate (postgraduate) student if you are undertaking a Higher Diploma, Masters or PhD degree at UCD.

### "ERASMUS" STUDENT

You are an Erasmus student if you come from a EUROPEAN university with whom we have a bilateral exchange agreement.

### "NON-EU EXCHANGE" STUDENT

You are a non-EU exchange student if you come from a non-EU university with whom we have a bilateral exchange agreement. You should check with your home university to determine if we have an exchange agreement in place, or whether you are "studying abroad" at UCD. If there is an exchange agreement in place, a UCD student will take your place at your home university while you are away – if you are "studying abroad" no such agreement exists but you are still allowed to become a student at UCD. If we do not have an exchange agreement in place, you are likely to be a Study Abroad student or a Visiting student.

### "STUDY ABROAD" STUDENT

You are a Study Abroad student if you are from North America and your university does not have a bilateral exchange agreement with UCD (see above).

### "VISITING" STUDENT

There are a number of categories of "visiting students." Sometimes visiting students are doing a project at their home university and are carrying out research with a researcher at UCD for a short period of time. Other times visiting students are enrolled for a year or a semester similar to study abroad students. If you are a visiting student, you should contact your co-ordinator at UCD for clarification.

## 2.4 ERASMUS STUDENTS

We only accept Erasmus students from universities with which we have bilateral agreements. Check with your own university to see if this is the case, and please note that we do not accept Erasmus "free movers". Our website contains a list of our partner universities.

### APPLICATION PROCEDURE

1. Check with your home International Office/academic department for information on how to be nominated for an Erasmus exchange
2. Once nominated by your home university, go to the UCD International Office website at [www.ucd.ie/international/incoming\\_Erasmus\\_exchanges.html](http://www.ucd.ie/international/incoming_Erasmus_exchanges.html)
3. Click on the link to apply online
4. You will receive an acceptance letter from the UCD International Office in August 2009 by email
5. To apply for on-campus accommodation, please follow the link on the UCD International Office website

Instructions for choosing modules will be available on the UCD International Office website under "Incoming Students". It is possible that not all of your course choices will be available or considered suitable by the UCD academic co-ordinator. It is important to note that, while every effort will be made to ensure that chosen courses are available, occasionally courses may have to be changed or omitted. Because of this, some flexibility on the part of incoming students is required. We will, however, do our best to ensure that you are informed in advance whether or not it will be possible for you to take certain courses. There will be an opportunity to make any necessary changes to your choice on arrival at UCD.

#### DEADLINE FOR RECEIPT OF APPLICATION FORM

Erasmus application forms should arrive at UCD no later than **31 May** for full year/autumn semester students and no later than **1 November** for second term/spring semester students.

#### ERASMUS PROGRAMME CO-ORDINATOR

Each Erasmus exchange in which UCD is involved will have an academic co-ordinator in UCD. The name of your UCD co-ordinator is available from the International Office. You should have this name for reference in any correspondence with the International Office. Any academic queries may be addressed to the academic co-ordinator.

## ERASMUS INSTITUTIONAL CO-ORDINATORS

Ms. Catherine Convery  
International Office  
Tierney Building, University College Dublin  
Belfield, Dublin 4, Ireland  
Tel: +353 1 716 1776  
Fax: +353 1 716 1165  
Email: [catherine.m.convery@ucd.ie](mailto:catherine.m.convery@ucd.ie)

Mr. Łukasz Mokrzycki  
International Office  
Tierney Building, University College Dublin  
Belfield, Dublin 4, Ireland  
Tel: +353 1 716 1661  
Fax: +353 1 716 1165  
Email: [erasmus@ucd.ie](mailto:erasmus@ucd.ie)

## 2.5 VISITING "OCCASIONAL" STUDENTS

Some schools and colleges accept visiting/occasional, fee-paying students for one semester or academic year. Interested students should contact the International Office. Please note that the schools of Medicine and Medical Science and Law do not accept visiting fee-paying students.

Students interested in learning about the possibility of studying with the School of Business as a visiting student should contact:

Ms. Esther Sanz  
International Affairs Officer  
UCD Quinn School of Business  
University College Dublin  
Belfield, Dublin 4, Ireland  
Tel: +353 1 716 4750  
Fax: +353 1 716 4759  
Email: [esther.sanz@ucd.ie](mailto:esther.sanz@ucd.ie)

## 2.6 NON-EU EXCHANGE STUDENTS

UCD has exchange agreements with a growing number of universities from outside of the European Union. If your university has an exchange agreement with University College Dublin, further information on application, registration and accommodation can be obtained from:

Ms. Ruth Redahan (on leave until October 2009)  
International Office  
Tierney Building  
University College Dublin  
Belfield, Dublin 4, Ireland  
Tel: +353 1 716 1603  
Fax: +353 1 716 1165  
Email: [exchanges@ucd.ie](mailto:exchanges@ucd.ie)

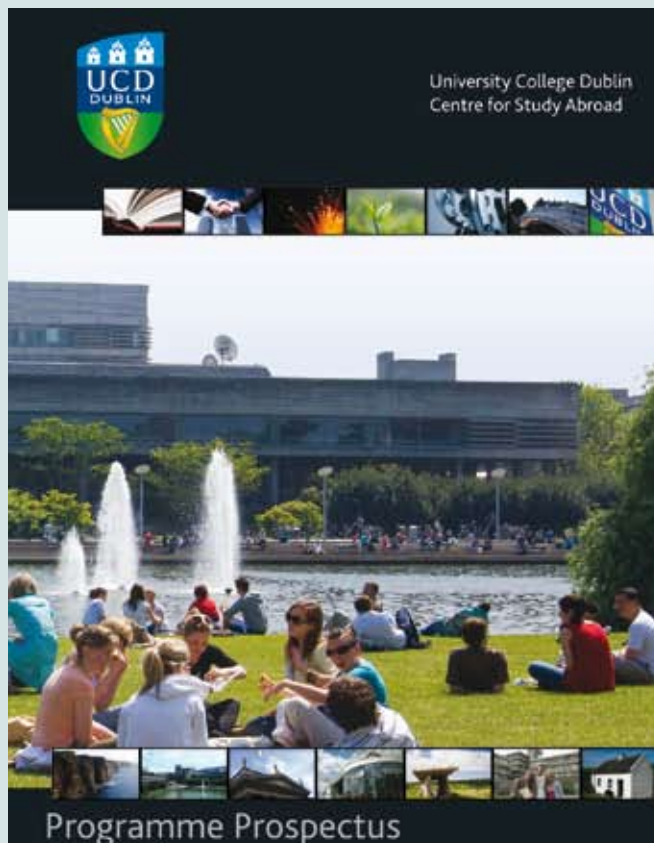
## 2.7 STUDY ABROAD STUDENTS

American and other non-EU students who are fee-paying and studying at UCD for a semester or a year should contact the following for information on the UCD Study Abroad Programmes:



### UCD CENTRE FOR STUDY ABROAD

Ms. Enda Carroll  
 Manager  
 Centre for Study Abroad  
 University College Dublin  
 UCD International Office,  
 Tierney Building  
 Belfield, Dublin 4, Ireland  
**Tel:** +353 1 716 8528  
**Fax:** +353 1 716 1165  
**Email:** enda.carroll@ucd.ie



### COLLEGE OF LIFE SCIENCES

Dr. Frank Monahan  
 International Relations Officer  
 UCD Agriculture & Food Science Centre  
 University College Dublin  
 Belfield, Dublin 4, Ireland  
**Tel:** +353 1 716 7090  
**Fax:** +353 1 716 1147  
**Email:** frank.monahan@ucd.ie



### COLLEGE OF ARTS AND CELTIC STUDIES/ HUMAN SCIENCES

Ms. Frieda Savage  
 Study Abroad Programme  
 Room C103, Newman Building  
 University College Dublin  
 Belfield, Dublin 4, Ireland  
**Tel:** +353 1 716 8248  
**Fax:** +353 1 283 0328  
**Email:** frieda.savage@ucd.ie



### COLLEGE OF ENGINEERING, MATHEMATICAL & PHYSICAL SCIENCES

Ms. Sue Philpott  
 Programme Office  
 UCD Engineering & Materials Science  
 Centre  
 University College Dublin  
 Belfield, Dublin 4, Ireland  
**Tel:** +353 1 716 1864  
**Fax:** +353 1 716 1886  
**Email:** sue.philpott@ucd.ie



### QUINN SCHOOL OF BUSINESS

Ms. Nuala Corr  
 Study Abroad Programme  
 Room Q123  
 UCD Quinn School of Business  
 University College Dublin  
 Belfield, Dublin 4, Ireland  
**Tel:** +353 1 716 4710  
**Fax:** +353 1 716 4759  
**Email:** nuala.corr@ucd.ie



### COLLEGE OF LIFE SCIENCES

Ms. Joanna Long  
 Programme Office  
 UCD Science Building  
 University College Dublin  
 Belfield, Dublin 4, Ireland  
**Tel:** +353 1 716 2355  
**Fax:** +353 1 716 2439  
**Email:** joanna.g.long@ucd.ie



### SCHOOL OF LAW

Ms. Claire O'Shea  
 Programme Office  
 School of Law  
 University College Dublin  
 Belfield, Dublin 4, Ireland  
**Tel:** + 353 1 716 8342  
**Fax:** +353 1 269 2655  
**Email:** claire.oshea@ucd.ie

# 3 Immigration Regulations

## 3.1 IMMIGRATION REGULATIONS

If you are a **non-EU citizen**, you will need permission from the Irish immigration authorities to remain in Ireland for the duration of your studies.

The immigration procedure varies depending on your country of origin. Students from some countries may enter Ireland without obtaining an entry visa. Please see Appendix 5 for a list of countries whose nationals do not require entry visas. Students from countries which are not on this list must obtain an entry visa before they arrive in Ireland. All non-EU students must register with immigration authorities **after** arrival in Dublin and after completion of registration at UCD.

Students who are nationals of visa-required countries should also note that Ireland is not a member of the Schengen Agreement. Therefore students who have obtained a visa for a Schengen country will need to apply for a separate entry visa to Ireland.

All students are advised to carry proof of acceptance to UCD in their hand luggage. Immigration authorities will ask to see it upon arrival in Ireland.

### IRISH NATURALISATION AND IMMIGRATION SERVICE

13-14 Burgh Quay  
Dublin 2, Ireland  
Tel: +353 1 616 7700  
Web: [www.inis.gov.ie](http://www.inis.gov.ie)

### 3.2 VISA-REQUIRED NATIONALS

Up-to-date information on applying for a student visa is available on the website at [www.inis.gov.ie](http://www.inis.gov.ie).

Please ensure you read the “Student Visa Guidelines” document before applying for your visa.

Visa decisions are also available on the website at [www.inis.gov.ie](http://www.inis.gov.ie). If you encounter problems with your visa application, please let the International Student Adviser know as quickly as possible and she will advise you (E-mail: [carl.lusby@ucd.ie](mailto:carl.lusby@ucd.ie)).

If you are a citizen of Australia, Canada, Malaysia, New Zealand, or USA, you do not need to apply for a student visa before arrival in Ireland. You will be required to complete immigration formalities once you have registered at UCD.



### 3.3 REGISTRATION WITH IMMIGRATION AUTHORITIES

#### STUDENTS FROM THE EU/EEA (NORWAY, ICELAND, LIECHTENSTEIN) AND SWITZERLAND

It is not necessary for students from the EU/EEA and Switzerland to register with the immigration authorities.

#### STUDENTS FROM OUTSIDE THE EUROPEAN UNION (EU) OR THE EUROPEAN ECONOMIC AREA (EEA)

All students from outside the EU/EEA must register in person after arrival at the Garda National Immigration Bureau.

REQUIRED FOR GARDA IMMIGRATION BUREAU	
1.	Valid passport
2.	2009/2010 student card
3.	Evidence of financial support, e.g. current bank statement showing your name, a letter of guarantee from parent or guardian indicating availability of sufficient funds to sustain you for the duration of your stay in Ireland; or a letter from your sponsoring body confirming financial status
4.	A letter from the Student Desk (Tierney Building) indicating your student status, start date and the duration of your course at UCD
5.	A receipt of fees paid, obtainable from the Student Desk (Tierney Building)
6.	Evidence of private medical insurance
7.	Credit/debit card or €150

**GARDA NATIONAL IMMIGRATION BUREAU**

13-14 Burgh Quay  
Dublin 2, Ireland

Tel: +353 1 666 9100  
Monday to Thursday: 8.00am – 10.00pm  
Friday: 8.00am – 4.00pm

### 3.4 DOCUMENTATION CHECKLIST

Before you leave home, ensure that you bring with you the following documents:

**EU/EEA CITIZENS:**

- Passport/national identity card and/or birth certificate
- EHIC (European Health Insurance Card) from your local health authority
- Undergraduates: Acceptance letter from the undergraduate Admissions Office or CAO confirmation slip
- Graduates: Acceptance letter from the school which you are joining

**NON-EU CITIZENS:**

- Passport, birth certificate and entry visa (if applicable)
- Private health insurance (see section 9.2)
- Undergraduates: Acceptance letter from the undergraduate Admissions Office or CAO confirmation slip
- Graduates: Acceptance letter from the school which you are joining
- Receipts for payment of fees or letter from your sponsoring body

# 4 Registration in UCD



## 4.1 REGISTRATION

Before attending courses you will need to pay your tuition fees, register as a student and receive a student card. The card gives you access to all student facilities, including the library, computer facilities, sports clubs and the student centre.

### UNDERGRADUATE STUDENTS

All first year undergraduate students enrol online at [www.ucd.ie](http://www.ucd.ie). If you cannot access the internet prior to arrival at UCD, computers will be available in UCD for registration purposes. A help line is available for students having difficulties with the online registration at +353 1716 1555. Information regarding registration, orientation, academic advisory meetings, student cards etc will be sent out by the UCD Admissions Office and will be available at [www.ucd.ie](http://www.ucd.ie).

### GRADUATE STUDENTS

Postgraduate students should confirm their enrolment online at [www.ucd.ie](http://www.ucd.ie). If you cannot access the internet prior to arrival at UCD, computers will be available in UCD for registration purposes.

Further information regarding specific courses is available from the school concerned.

### ERASMUS STUDENTS

Erasmus students will be able to register online in advance of arriving in UCD. Full information about this process will be sent by the International Office in August each year, along with the letter of acceptance. This information will be sent by email only. See also information on

[www.ucd.ie/international/exchanges.html](http://www.ucd.ie/international/exchanges.html)

### STUDY ABROAD STUDENTS

Please consult the Centre for Study Abroad (see section 2.7) for registration information.

A help line is available for students having difficulties with the online registration:

**+353 1716 1555**

## 4.2 EXAMS

### FULL-TIME UNDERGRADUATE STUDENTS

Once you are registered as a full-time undergraduate student you will be enrolled to sit university examinations. Examination timetables are posted on the Assessment and Logistics Office website ([www.ucd.ie/exams](http://www.ucd.ie/exams)). Personalised examination timetables, examination results and other information regarding exams can be accessed online by logging on to the Student Information System at

[www.ucd.ie/sisadmin/stuweb](http://www.ucd.ie/sisadmin/stuweb)

### MASTERS & PHD DEGREES

Course work for Masters degrees is examined either in May, at the end of the academic year, or in August. PhD and Masters theses are submitted directly to the Student Desk in UCD where deadlines for the submission of thesis are available. Please ensure that your UCD registration is current or your thesis cannot be accepted. In addition, please note that the UCD registration fee does not include the PhD examination fee, which is paid directly to the Student Desk when lodging the thesis.

### ERASMUS/EXCHANGE STUDENTS

Erasmus and exchange students must take UCD examinations or school-based examinations to gain credit for courses taken. Full information about examination registration is provided during your orientation session. All examination information such as personalised examination timetables, examination numbers and examination results can be accessed online by logging on to the Student Information System at

[www.ucd.ie/sisadmin/stuweb](http://www.ucd.ie/sisadmin/stuweb)

Exam results are sent out by post to your home address.

### STUDY ABROAD STUDENTS

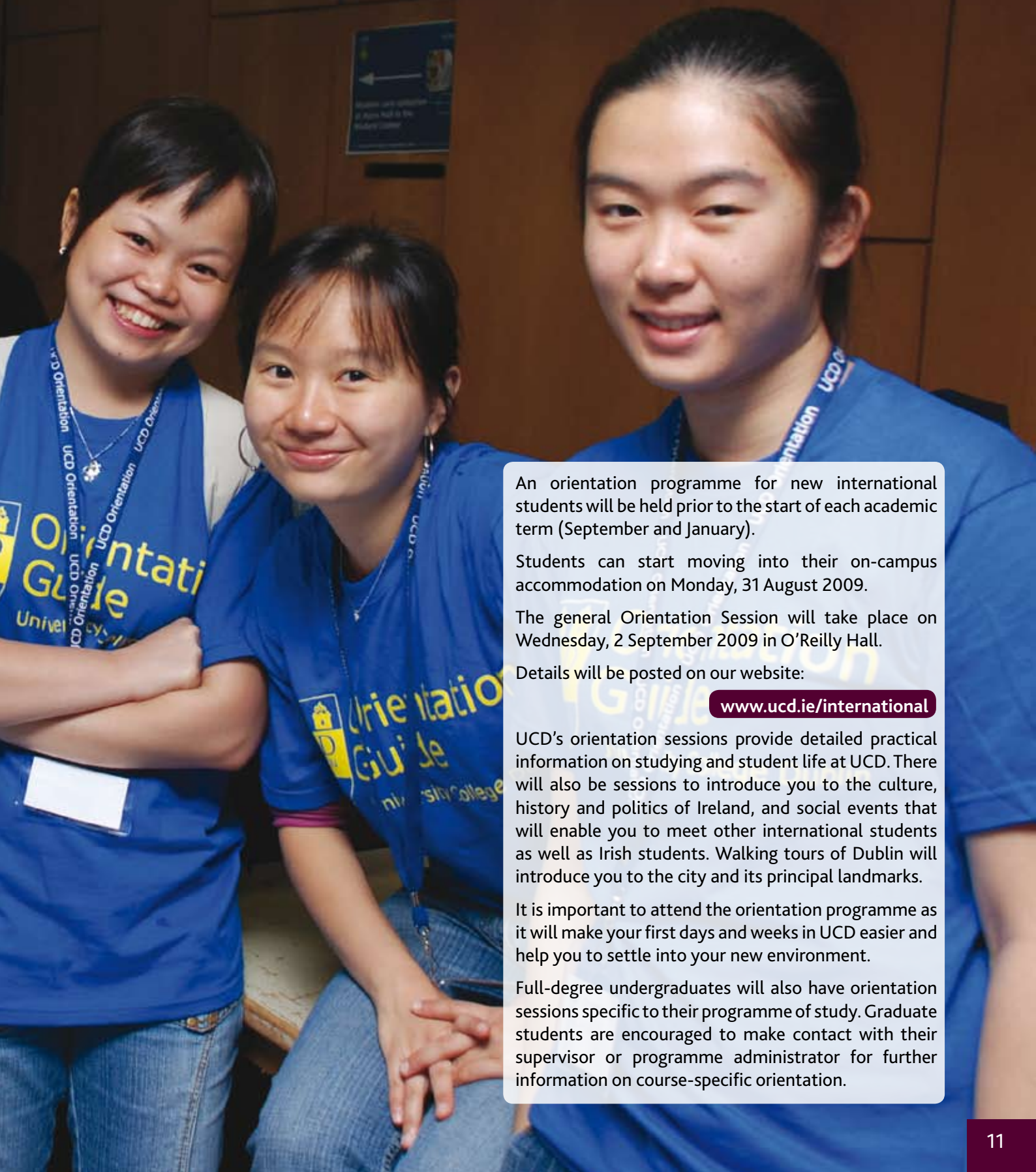
Study Abroad students should consult their study coordinator (see section 2.7). Visiting (occasional) students should notify the International Office of their subject choices. Examination timetables can be accessed from Student Information System at

[www.ucd.ie/sisadmin/stuweb](http://www.ucd.ie/sisadmin/stuweb)

# 5 Orientation







An orientation programme for new international students will be held prior to the start of each academic term (September and January).

Students can start moving into their on-campus accommodation on Monday, 31 August 2009.

The general Orientation Session will take place on Wednesday, 2 September 2009 in O'Reilly Hall.

Details will be posted on our website:

[www.ucd.ie/international](http://www.ucd.ie/international)

UCD's orientation sessions provide detailed practical information on studying and student life at UCD. There will also be sessions to introduce you to the culture, history and politics of Ireland, and social events that will enable you to meet other international students as well as Irish students. Walking tours of Dublin will introduce you to the city and its principal landmarks.

It is important to attend the orientation programme as it will make your first days and weeks in UCD easier and help you to settle into your new environment.

Full-degree undergraduates will also have orientation sessions specific to their programme of study. Graduate students are encouraged to make contact with their supervisor or programme administrator for further information on course-specific orientation.

# 6

## Events for International Students



### INTERNATIONAL STUDENT RECEPTION

This reception is usually attended by over 800 students. It is a great opportunity to meet with other international students as well as those from your own country. We would love to see you in your national dress!

### BUDDY PROGRAMME

The International Office organises the Buddy Programme, which is designed to help international and Irish students meet each other quickly and easily at the beginning of the year. At the moment, it is confined to the exchange students. If you are an exchange student, you will receive information about the Buddy Programme during the summer.

### TRIPS TO THE IRISH COUNTRYSIDE

The International Office organizes various trips to the countryside surrounding Dublin. Trips to Newgrange, Glendalough or Trim Castle are planned for 2009/10 and generally take place in October/November and February/March. Contact the International Office to sign up for these trips.

### CHRISTMAS LUNCH

This is organised for students who are not going home for Christmas. Contact Carl Lusby for an invitation: [carl.lusby@ucd.ie](mailto:carl.lusby@ucd.ie)

### INTERNATIONAL WEEK

International Week takes place in February each year. This is a fun week with lots of different events for students to participate in. Details will be posted on our website: [www.ucd.ie/international](http://www.ucd.ie/international)

### THE INTERNATIONAL STUDENTS' SOCIETY THE ERASMUS STUDENT NETWORK

These societies organise trips, events and parties for international students. These events include overnight trips to Belfast, Cork, and Galway, Bowling Night, Be Irish for a Day, Liffey Boat tours, Pub Crawls and Jameson Distillery Tour.



# 7

## Studying in UCD

### 7.1 ACADEMIC CALENDAR 2009/2010

The university has two 12-week semesters, divided by Christmas. There is a two-week break in the second semester, to allow for fieldwork in some subject areas. Students are advised to arrive at least a week before the beginning of the semester, to allow time to settle in and prepare for courses.

#### ACADEMIC YEAR 2009/2010

##### Semester 1

First Year Registration/Orientation	Mon. 31 <sup>st</sup> Aug. - Fri. 4 <sup>th</sup> Sept. 2009
Teaching Term	Mon. 7 <sup>th</sup> Sept. - Fri. 27 <sup>th</sup> Nov. 2009
Revision	Mon. 30 <sup>th</sup> Nov. - Sun. 6 <sup>th</sup> Dec. 2009
Exams	Mon. 7 <sup>th</sup> Dec. - Fri. 18 <sup>th</sup> Dec. 2009
Christmas Break	Mon. 21 <sup>st</sup> Dec. 2009 - Sun. 3 <sup>rd</sup> Jan. 2010
Exam Process	Mon. 4 <sup>th</sup> Jan. - Fri. 15 <sup>th</sup> Jan. 2010

##### Semester 2

Teaching Term	Mon. 18 <sup>th</sup> Jan. - Fri. 5 <sup>th</sup> Mar. 2010
Fieldwork / Study Period <sup>1</sup>	Mon. 8 <sup>th</sup> Mar. - Sun. 21 <sup>st</sup> Mar. 2010
Teaching Term	Mon. 22 <sup>nd</sup> Mar. - Fri. 23 <sup>rd</sup> April 2010
Revision	Mon. 26 <sup>th</sup> April - Sun. 2 <sup>nd</sup> May 2010
Exams	Tues. 4 <sup>th</sup> May - Sat. 15 <sup>th</sup> May 2010
Exam Process	Mon. 17 <sup>th</sup> May - Fri. 28 <sup>th</sup> May 2010

##### Summer Term Research Period

Term	Mon. 17 <sup>th</sup> May - Fri. 27 <sup>th</sup> Aug. 2010
Exam Period	Mon. 9 <sup>th</sup> Aug. - Sat. 14 <sup>th</sup> Aug. 2010
Exam Process	Mon. 16 <sup>th</sup> Aug. - Fri. 27 <sup>th</sup> Aug. 2010

##### Bank and Public Holidays

October Bank Holiday	Mon. 26 <sup>th</sup> Oct. 2009
Christmas Day	Fri. 25 <sup>th</sup> Dec. 2009
St. Stephen's Day	Sat. 26 <sup>th</sup> Dec. 2009
New Year's Day	Fri. 1 <sup>st</sup> Jan. 2010
St Patrick's Day	Wed. 17 <sup>th</sup> Mar. 2010
Good Friday	Fri. 2 <sup>nd</sup> April 2010
Easter Monday	Mon. 5 <sup>th</sup> April 2010
May Bank Holiday	Mon. 3 <sup>rd</sup> May 2010
June Bank Holiday	Mon. 7 <sup>th</sup> June 2010
August Bank Holiday	Mon. 2 <sup>nd</sup> Aug. 2010

### 7.2 CLASS TIMETABLES

Timetables for undergraduate students are available on SIS Student Web.

[www.ucd.ie/sisadmin/stuweb](http://www.ucd.ie/sisadmin/stuweb)

## 7.3 LECTURES

As in most universities, teaching is done through a combination of lectures, seminars, tutorials, practicals and laboratory classes. The precise mix of teaching methods varies from subject to subject, depending on the subject being covered and the size of the class. Lectures and tutorials are usually of 50 minutes duration, although seminars can be longer. In general, our study pattern involves less lectures than many universities provide, but much more tutorial and independent study. You should therefore be prepared to do extensive reading and develop a well-disciplined approach to library and laboratory work.



## 7.4 ENGLISH AS A FOREIGN LANGUAGE (EFL) CLASSES

**You must have a basic English Language competence, as measured by international tests, to be accepted as a full degree student.**

However, to help you develop your English to a higher standard, the Applied Language Centre provides general English courses (for a minimal fee) and examination preparation courses (for a commercial fee).

### GENERAL ENGLISH COURSES

General English courses consist of 20 hours tuition per week for 2, 3 or 4 weeks running from mid-January to mid-June and from mid-September to mid-December. Classes run from 9.00am and 5.00pm Monday to Friday.

The Applied Language Centre also offers long-stay general English courses consisting of 20 hours tuition a week for three months. Participants are assessed on their first day for language skills and then placed in a class for the appropriate level.

Intensive English courses consisting of 25 hours tuition per week run throughout the summer. General English courses are organised for Erasmus students for a nominal fee. These classes take place during the first and second semesters. The International Office will notify all Erasmus students as to when these classes begin.

Further information on courses and costs can be obtained from:

#### APPLIED LANGUAGE CENTRE

Daedulus Building,  
University College Dublin  
Belfield, Dublin 4, Ireland  
Tel: +353 1 716 7900  
Fax: +353 1 716 1188  
Email: [alc@ucd.ie](mailto:alc@ucd.ie)  
Web: [www.ucd.ie/alc](http://www.ucd.ie/alc)

### EXAM PREPARATION COURSE

#### University of Cambridge Examinations:

The course consists of four hours general English tuition per day. Afternoon classes focus on examination practice and study techniques. These take place in the Applied Language Centre on Mondays and Wednesdays or on Tuesdays and Thursdays and prepare students for the University of Cambridge First Certificate and Advanced Examinations. Students are assessed on arrival to ensure they are at the level to take their chosen examination. These courses prepare students for either the December or June examinations. The University of Cambridge examinations are administered by the Examinations Office (Student Desk, Tierney Building).

#### International English Language Testing System (IELTS) Preparation Courses:

These courses prepare students to take the IELTS examination which can be used as an entry requirement for universities. The course consists of four hours general English tuition per day. Afternoon classes focus on practice and study techniques for the IELTS examination. The course prepares for academic modules only. Participants must have an upper-intermediate level of English or higher. Students are assessed on arrival to ensure they are at a suitable level. Examinations are administered by the UCD Applied Language Centre once a month. Courses are offered subject to demand.

Private study facilities are available to course participants. These consist of:

- a language laboratory: available 2.00pm – 6.00pm
- a self-access area that is open 2.00pm – 6.30pm

# 8 Accommodation

## 8.1 ON-CAMPUS ACCOMMODATION

For up-to-date information on accommodation please see [www.ucd.ie/residences](http://www.ucd.ie/residences). UCD has on-campus accommodation available for over 2,500 students in three, four, five and six-bedroom self-catering apartments in four locations. However, places are limited and we regret that we are unable to guarantee accommodation to all international students.

BELFIELD	
<b>BELGROVE</b> Student Residence	200 x three-bedroom apartments (including 26 double rooms)
<b>GLENOMENA</b> Student Residence	126 x six-bedroom apartments 4 x single bedroom apartments (4/5/6 year/graduate students)
<b>MERVILLE</b> Student Residence	146 x four-bedroom apartments 6 x five-bedroom apartments
<b>ROEBUCK HALL</b> Student Residence	50 x six-bedroom apartments
BLACKROCK	
<b>BLACKROCK</b> Student Residence	180 x single rooms with common kitchens, bathrooms, dining rooms and t.v. rooms
<b>PROBY</b> Student Residences	20 x six-bedroom apartments (final year and graduate students)

### ACCOMMODATION RATES

The rent for 2009-2010 varies according to residence

Undergraduate students	9 months	€3,808 to €5,324 plus utilities
Graduate students	9 months	€3,808 to €5,324 plus utilities
Graduate students	12 months	€6,753 plus utilities



The license fee (rent) is per person for the whole academic year, payable in two equal installments on 31 August 2009 and 15 January 2010.

A deposit of €350 is payable at the time of booking. This is refundable at the end of the academic year less insurance costs, the last month's electricity bill (if applicable) and the cost of any damage/breakages. Some residences will also charge €388 with the first installment for the utilities - please consult your offer letter from the residences.

Graduate students wishing to stay in Glenomena for 50 weeks (31 August 2009 – 13 August 2010) pay in three installments and the deposit in this case is €330.

**Please note that should a student vacate their residence during the occupancy period they will forfeit their deposit and rent.**

It should also be noted that electricity is not included in the rent and must be paid for separately.

Applications are submitted online at

[www.ucd.ie/residences](http://www.ucd.ie/residences)

### MOVING IN

Rooms in the student residences will be available from 12 noon 31 August 2009 to 12 noon 21 May 2010 for occupation. If you arrive in Dublin before this date, you should book yourself into a youth hostel or other budget accommodation (see Appendix 3).

Keys for rooms may be collected up until 10.00pm at night from the reception desks. If you are arriving after this time, arrangements should be made in advance with the relevant residence to collect the key of your room. If possible try to arrive between 9.00am and 6.00pm.

## 8.2 INTERNATIONAL STUDENT ACCOMMODATION

UCD has set aside some 600 on-campus rooms for international students.

Before trying to book accommodation online through the Accommodation Office website ([www.ucd.ie/residences](http://www.ucd.ie/residences)), international students must check first on availability with their co-ordinators. Below you will find the list of co-ordinators arranged by programme:

### STUDY ABROAD STUDENTS

<b>Business</b> Nuala Corr	nuala.corr@ucd.ie
<b>Arts and Human Sciences</b> Frieda Savage	frieda.savage@ucd.ie
<b>Science</b> Joanna Long	joanna.g.long@ucd.ie
<b>Engineering &amp; Architecture</b> Sue Philpott	sue.philpott@ucd.ie
<b>All Others</b> Enda Carroll	enda.carroll@ucd.ie

### ERASMUS STUDENTS

<b>Quinn School of Business</b> Deirdre Linehan O'Brien	deirdre.linehan-obrien@ucd.ie
<b>All Others</b> Catherine Convery	catherine.m.convey@ucd.ie

### NON-EU EXCHANGE STUDENTS

<b>Quinn School of Business</b> Esther Sanz	esther.sanz@ucd.ie
<b>School of Law</b> Claire O'Shea	claire.oshea@ucd.ie
<b>All Others</b> Ruth Redahan	exchanges@ucd.ie

### GRADUATE STUDENTS

International graduate students should apply directly online for graduate campus accommodation at [www.ucd.ie/residences](http://www.ucd.ie/residences)

### UNDERGRADUATE STUDENTS

Accommodation for full-degree undergraduate international students is a priority at UCD. Detailed information on the application process will be published on the following website [www.ucd.ie/international/helpadvice3.htm](http://www.ucd.ie/international/helpadvice3.htm)

## 8.3 INFORMATION ON THE STUDENT RESIDENCES

**Please note:** All on-campus accommodation is for single students and there is no accommodation for couples and/or families at this time.

Each apartment has the following facilities:



### MERVILLE:

- apartments of 4/5 single bedrooms
- two showers, two toilets
- a kitchen and living area per apartment
- A hob and oven, fridge, toaster & kettle



### BELGROVE:

- apartments of 3 single or 1 single/1 double bedroom
- one shower, one toilet
- a kitchen and dining area per apartment
- A hob and oven, fridge, toaster & kettle



### GLENOMENA:

- apartments of 6 single bedrooms
- each student has their own bedroom/bathroom (with shower & toilet)
- a kitchen and dining area per apartment
- there is a hob, microwave, fridge, toaster, kettle



### PROBY HOUSE:

- apartments of 6 single bedrooms
- each student has his/her own bedroom
- each student shares the common kitchen and living area with 5 other students.
- there is a hob, microwave, fridge, toaster, kettle



### ROEBUCK HALL:

- apartments of 6 single bedrooms
- each student has their own bedroom/bathroom (with shower & toilet)
- a kitchen and dining area per apartment
- there is a hob, microwave, fridge, toaster, kettle



### BLACKROCK RESIDENCE:

- 180 single rooms with common kitchens, bathrooms, dining rooms and TV rooms.
- there is a hob, microwave, fridge, toaster, kettle



### FURNISHINGS

Students should be prepared to supply all other necessary kitchen items themselves. There is a small freezer section in the fridge but there is not a large freezer in the apartment. Any specialist equipment such as microwaves, woks etc. must be purchased separately.

### TELEVISIONS

Televisions are not provided in the residences. Televisions can be bought or rented in electrical shops in the city centre. Students must pay the television licence themselves. A television licence costs €160 per year and can be purchased in the Belfield or any post office.

### FURNITURE

Each student's bedroom contains a bed (three feet wide by six feet long or .91 metres wide by 1.83 metres long) There is also a desk, chair, lamp and wardrobe. A duvet (comforter) and a pillow are provided; students must buy their own bedlinen and towels.

### PHONES

There are no phones provided in the apartments and while there are payphones provided in some houses, most students purchase mobile phones.

## 8.4 VIRTUAL TOUR

Virtual tour of on-campus accommodation in Belfield

[www.ucd.ie/virtualtour](http://www.ucd.ie/virtualtour)



## 8.5 OFF-CAMPUS ACCOMMODATION

If you have not been allocated a room in the student residences on campus you should arrive at least 2-3 weeks before term begins in order to search for suitable accommodation. There is enormous demand for accommodation in the areas of Dublin surrounding UCD. The search starts in August and increases throughout September/October.

**It is essential to give yourself at least 2-3 weeks before the beginning of lectures to seek suitable accommodation.**

The accommodation available is usually furnished, although the standard of furnishings will vary. Rents can range from €100 per week upwards for a room in a house being shared by 3-4 other people, excluding electricity and heating. A deposit equal to one month's rent along with payment of one month's rent in advance is usually required.

It is worth buying a newspaper and a map of Dublin. The Evening Herald is the best newspaper for accommodation advertisements. It is available after 12.00 noon in the city centre newsagents, but not until after 2.00pm outside. When you find something suitable, call immediately - all good accommodation goes very quickly.

Students should note however, that it is always advisable to view private accommodation in advance in order to ascertain that it suits your requirements. Students should not make any payments for a deposit and/or rent for private accommodation before arrival in Ireland. You should always view accommodation before signing a lease or paying any money. See Appendix 4 for a list of estate agents.

The staff of the International Office are available to advise you on the best options to suit your situation, but do not make reservations on your behalf.

### 'DIGS'

Another alternative is 'lodgings' or 'digs'. This involves living in a family home, with the landlord/landlady and his/her family. You may have your own room or you may be sharing a bedroom with another student (slightly less expensive). Breakfast and dinner are provided. The cost of lodgings/digs for 7 days is roughly €135. A list of lodgings is available on [www.findahome.ie](http://www.findahome.ie) Click on "Colleges Section", where you should choose Dublin and then UCD. The system will ask you for a password, which is: belfield.

## STUDENTS' UNION ACCOMMODATION OFFICE

The Students' Union or SU (see section 10.8) located in the Student Centre also keeps a file on accommodation offered in flats, apartments and house-sharing. The Students' Union Handbook contains advice on your rights as a tenant (you can get a handout from the SU as well) and the Students' Union accommodation officer can help you during the year with any problems you might encounter with your landlord/landlady. A newsletter giving an up-to-date list of available accommodation is printed at peak times during the months of August to October, and is available from the Students' Union Accommodation Officer. This type of accommodation is usually self-catering, flat/house-sharing. Notice boards in the Library Building are used to advertise flat/house shares. Students should note that they will have to go and look at the accommodation advertised themselves, as the university is not in a position to make bookings on their behalf.

For further information please visit:

[www.ucdsu.ie/accommodation-employment/accommodation/](http://www.ucdsu.ie/accommodation-employment/accommodation/)

### THRESHOLD

Threshold, the tenant advisory service, also provides information and advice on your rights as a tenant.

[www.threshold.ie](http://www.threshold.ie)

Note:

In the interests of keeping expenses and stress to a minimum, married students are strongly advised not to bring their families until they have secured a suitable place to live.

### WEBSITES

The following websites have advertisements for available accommodation in Dublin:

[www.daft.ie](http://www.daft.ie)

[www.unison.ie](http://www.unison.ie)

[www.let.ie](http://www.let.ie)

[www.myhome2let.ie](http://www.myhome2let.ie)

[www.letbynet.com](http://www.letbynet.com)

## 8.6 TEMPORARY ACCOMMODATION

If you plan to arrive in Dublin without having organized long-term accommodation, you should book temporary accommodation prior to your arrival. See Appendix 3 for a list of youth hostels and budget accommodation.

# 9 Student Support



The welfare of UCD students is a priority with university staff and there are many facilities available to students.

## 9.1 STUDENT HEALTH SERVICES

The Student Health Service in UCD is located in the Student Centre on the Belfield Campus. Doctors, nurses, a counsellor and a consultant psychiatrist are available by appointment.

All consultations with the doctors, counsellors and psychiatrist are strictly by appointment (except in cases of emergency).

### STUDENT HEALTH SERVICES AVAILABLE

Minor Surgery Clinic	Wednesday afternoons	wart and verruca removal
Well Woman Clinic	Monday Evenings	cervical smears for women over 25 years of age and other female health issues

### STUDENT HEALTH SERVICE OPENING HOURS

Monday - Friday 9.30 – 12.30pm  
2.00 – 4.30pm  
Tuesday & Thursday morning clinic from 8.30am

Due to high demand during term there may be a waiting time of three days or more for an appointment. The Student Health Service does not provide full 24-hour cover and students are advised to register with a general practitioner on arrival, who is entitled to charge them if they do not have a medical card (see section entitled EU Nationals below). A visit to a general practitioner off campus costs in the region of €45.

If students are worried about a health problem, they should go to the Student Health Service, where the receptionist will make an appointment to see the appropriate health officer (tel: 01 716 3133/3134).

For further information log on to:

[www.ucd.ie/stuhealth](http://www.ucd.ie/stuhealth)

### DENTAL TREATMENT

There is no dental service attached to the Student Health Service and dental care is not covered to a great extent even with a medical card. Dental treatment is relatively expensive in Dublin and students are advised to have a check-up before they leave home. If dental treatment is required, please ask the Student Health Service for the name of a local dentist.



## 9.2 CAMPUS PHARMACY

A pharmacy is located in the Student Centre on the Belfield campus. All UCD students and staff receive a 10% discount on prescription medicine in the campus pharmacy.

## 9.3 HEALTH INSURANCE

### EU NATIONALS:

Students from EU Member States in possession of the European Health Insurance Card (EHIC), are entitled to health services in Ireland. The EHIC card is available from the health authorities in your home country. Please see [www.ehic.ie](http://www.ehic.ie) for further information and information on your entitlements to healthcare while in Ireland.

### NON-EU NATIONALS:

Non-EU students are advised to obtain private health insurance in Ireland (please see Health Insurers in Ireland below). Unlike many American universities, UCD does not offer health insurance to students. If you decide to buy private health insurance, the International Office can advise you with any queries you might have.

Non-EU students who will be resident in Ireland for a minimum of one year are eligible for public hospital treatment under the same conditions as an Irish citizen. Under this scheme, students pay for the first ten days of public hospital treatment. At present the cost is approximately €75 per day up to a maximum of €750 in a 12-month period. The rest of the public treatment is free of charge in any 12-month period. Students who are interested in this scheme should contact their local HSE (Health Service Executive) for details.

[www.hse.ie/eng/find\\_a\\_service/local\\_health\\_offices](http://www.hse.ie/eng/find_a_service/local_health_offices)

Non-EU students staying less than one year must obtain private health insurance.



#### HEALTH INSURERS IN IRELAND:

The three main private health insurance companies in Ireland are VHI, Hibernian AVIVA and Quinn Healthcare. Please note that in order to avail of Hibernian AVIVA's service you need to have a PPS number. Also, medical cover does not normally begin immediately with VHI or Hibernian AVIVA. There is usually a 'waiting period' of twenty-six weeks. However, emergency cover begins immediately. VHI offers a scheme (called Plan P) whereby public hospital charges will be covered (€75 per day for hospitalisation up to a maximum of €750 in any 12-month period). It costs €72 per year to join Plan P. This scheme does not cover the outpatient charge of €75. VHI offers a 10% discount to UCD international students. If you are interested in this scheme, please phone VHI and let them know you are a student at UCD.

Further details can be obtained from:

#### THE VOLUNTARY HEALTH INSURANCE BOARD

VHI House, 20 Abbey Street Lower  
Dublin 1, Ireland  
Tel: +353 1 872 4499 or  
1850 444 844 (if calling within Ireland)  
Web: [www.vhihealth.com](http://www.vhihealth.com)

#### HIBERNIAN AVIVA HEALTH

Hibernian Aviva Health  
One Park Place, Hatch Street, Dublin 2, Ireland  
Tel: 1850 717 717  
Web: [www.hibernianavivahealth.ie](http://www.hibernianavivahealth.ie)

#### QUINN HEALTHCARE

Mill Island  
Fermoy, Co. Cork, Ireland  
Tel: 1890 891 890  
Web: [www.quinn-healthcare.com](http://www.quinn-healthcare.com)

## 9.4 VACCINATION AGAINST MENINGITIS C

The Irish Department of Health and Children has introduced a national programme to immunise everyone up to and including 22 years of age against Meningitis C. If you are within this age group we would advise you to get a vaccination against Meningitis C before you arrive.

If it is not available in your own country you are advised to avail of it free of charge in the UCD Student Health Centre. Because meningitis can develop swiftly and in its early stages may be confused with colds and flu, we would ask you to note its symptoms. This is particularly important for those of you who will live with other students in either residences and apartments.

The most common symptoms are vomiting, fever, severe headache, painful joints and stiff neck. As the disease progresses, the following may develop; dislike of light, disorientation, reduced awareness possibly leading to coma and development of red or purple spots on the skin that do not fade under pressure. If you suspect that you have meningitis contact your doctor immediately or attend the nearest casualty/hospital accident and emergency department.

## 9.5 STUDENT ADVISERS

Student Advisers provide support for all students during their university experience. Located in all colleges, Student Advisers work in conjunction with the chaplains and representatives of the academic and administrative staff of the faculty. For further information on the Student Advisers log on to:

[www.ucd.ie/studentadvisers](http://www.ucd.ie/studentadvisers)

Student Advisers strive to:

- Promote social, academic and personal development of students.
- Serve as a resource for students and staff about student support services available in the university, such as the Student Health Service, Chaplains, Students' Union.
- Provide an open-door policy: meeting individual students and advising them on personal, social, or practical matters and where necessary, referring students to other team members, to the central support services or to the Student Health Service.



**Ros McFeely**  
Agriculture and Veterinary Medicine  
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**Ronan Murphy**  
Mature Students  
Room D207,  
Newman Building  
Tel: 01 716 8245  
Email: [ronan.murphy@ucd.ie](mailto:ronan.murphy@ucd.ie)



**Nadia Clarkin**  
Graduate School of Business, Law  
Rm. E119, Smurfit Business School  
Rm. 127, Roebuck Castle  
Tel: 01 716 8953 (Smurfit)  
01 716 8790 (Law)  
E-mail: [nadia.clarkin@ucd.ie](mailto:nadia.clarkin@ucd.ie)



## 9.6 INTERNATIONAL STUDENT ADVISER

The International Student Adviser, Ms. Carl Lusby, is available to assist international students with personal, academic or practical problems, from simple requests for information to more serious matters.

On Monday mornings and Thursday afternoons she can be contacted in C.216 in the Health Sciences Building. At all other times she can be contacted on the ground floor of the Tierney (Administration) Building in Belfield from 9.30am to 1.00pm and from 2.00pm to 5.00pm. Students can also contact the Student Adviser in their relevant programme.

All members of the International Office are also available to assist you, so please do not hesitate to contact them.

### MS. CARL LUSBY

International Student Adviser  
Open Plan, Tierney Building  
Room C2.16, Health Sciences Building  
University College Dublin, Ireland  
Tel: 01 716 1492/6632  
Email: carl.lusby@ucd.ie

## 9.7 CHAPLAINS

The university chaplains also act as student advisers. An open-door policy exists to enable students to seek assistance, especially in times of distress, illness and bereavement. There is particular attention given to students' special needs at the beginning and the end of the academic year. A referral system is directed towards academic sources. Availability to students is seen as a priority at all times.

The main chaplains office is situated at G005 in the Newman Building. You can make an appointment by calling 01 716 8317/8372 or simply drop in.



### CHAPLAINS/STUDENT ADVISERS

Room G005  
Newman Building  
UCD, Belfield, Dublin 4, Ireland  
Tel : +353 1 716 8204/8317/8372  
Web: www.ucd.ie/chaplain

## 9.8 STUDENTS WITH A DISABILITY

UCD aims to provide an accessible and inclusive environment for all students. If you have a disability and may require assistance, please inform the International Office well before your arrival. The Disability Support Service (DSS) works with students who require additional support and is located in the Library Building in the Belfield campus. The Disability Officer works in co-operation with all colleges to include the needs of students with a disability in the provision of all services within the university.

Supports include (but are not limited to) the following:

- Accessible accommodation
- Library assistance
- Assistive technology
- Materials in alternate format
- Learning support
- Irish sign language interpreters
- Note-taking service
- Alternative examination arrangements

To avail of the supports provided by DSS, students are invited to register with the service as early as possible in the year. All students must provide adequate documentation detailing their disability. DSS will discuss with the student all the relevant supports and make appropriate recommendations. It is important to note that supports offered are in line with available funding and Irish best practice.

### OTHER SERVICES

Some schools operate an academic adviser/mentor service. Use this service if it is available to you. Graduate students can also call on their academic supervisors for assistance and guidance.

## 9.9 NITELINE

Niteline is a voluntary student-run telephone listening and information service for students. The volunteers come from UCD, TCD, RCSI and NCAD and remain anonymous within the student body. Callers can talk about any problems they might have whether it is personal, sexual or study-related. Both male and female volunteers are available and all calls are confidential.



## NITELINE

Thursdays to Sundays  
9.00pm to 2.30am  
Monday  
9.00pm - 12.30am

**FREEPHONE**  
**1800 793 793**  
(includes calls from mobiles  
and payphones)

For further information log on to  
[www.ucd.ie/niteline](http://www.ucd.ie/niteline)

# 10 General Services & Facilities in UCD



## UCD OPENING HOURS

The normal office opening hours on campus are  
Monday to Friday: 9.30am – 1.00pm  
2.00pm – 5.00pm  
2.30pm – 5.30pm

The Student Desk in the Tierney Building is open from  
Monday to Friday: 9.30am – 5.00pm  
Tuesdays and Wednesdays: 9.30am – 6.30 pm  
(Term-time)



## 10.1 BANK SERVICES

Students are advised to open a bank account in Dublin as soon as possible after arrival. There is a branch of Allied Irish Banks (AIB) on campus and a branch of Bank of Ireland located opposite the main entrance. Both bank branches have designated student officers and are recommended because the staff are accustomed to the requirements of students. Three ATMs are located adjacent to the Tierney and Newman buildings as well as the Student Centre on the Belfield campus.

If you need to open a bank account before your student card is issued, call into the International Office where we will write you a letter confirming you are a student in UCD. You will be able to open a bank account but will need to show the bank your student card once it is issued.

### IF YOU ALREADY HAVE YOUR STUDENT CARD, TO OPEN A BANK ACCOUNT YOU WILL NEED:

- Passport
- UCD student card
- Proof of address (Letter from UCD Student desk)

### OPENING HOURS

#### AIB

The AIB campus branch is open:

Monday to Friday: 10.00am – 4.00pm  
Thursday: 10.00am – 5.00pm

AIB also operates an outlet in the Graduate School of Business at Blackrock which provides an advisory service, in term, and is open:

Monday and Wednesday: 1.45pm – 5.00pm

#### Bank of Ireland

The Bank of Ireland student store is open:

Monday to Friday: 10.00am – 4.00pm  
Thursday: 10.00am – 5.00pm

## 10.2 BICYCLE SHOP

A bicycle shop is located on the Belfield campus, near the athletics track, where new or second-hand bikes can be purchased or repaired. A second-hand bicycle costs from €80 and a new bicycle costs approximately €180. Some of the bicycles sold in the bicycle shop can be resold to them when you are leaving Ireland. Bicycles can also be rented on a daily or monthly basis.



## 10.3 COMPUTING SERVICES

[www.ucd.ie/itservices](http://www.ucd.ie/itservices)

All UCD students with a student card are entitled to use Computing Services' terminals once they have registered as a student and received a user ID and password.

### HOW TO GET AN ACCOUNT

Students are issued with an email account at the beginning of each academic session. Most accounts will issue from the Computer Information Centre (CIC), located in the Daedalus Building (Belfield).

[www.ucd.ie/computing](http://www.ucd.ie/computing)

### LOCATION OF TERMINALS

Daedalus Building  
Newman Building, lower ground floor  
UCD Conway Institute  
UCD Science Education and Research Centre (Hub, North, South)  
UCD Legal Education Centre: Roebuck  
UCD Engineering and Materials Science Centre  
UCD Richview: Architecture  
James Joyce Library: 3rd/4th floors (postgraduates only)  
UCD Health Sciences Centre  
UCD Agriculture and Food Science Centre  
UCD Veterinary Sciences Centre  
Ardmore House  
Blackrock Campus

Wireless hotspots are installed throughout the Belfield campus. To find a hotspot on campus log on to

[www.ucd.ie/computing](http://www.ucd.ie/computing)

### COMPUTING SERVICES' COURSES

Information is available by phoning 01 716 2462. These courses vary in price and students will be required to book in advance.

Any queries regarding computers can be directed to the Computing Services Help Desk

**+353 1 716 2700**



## 10.4 LIBRARY

All registered UCD students are entitled to use and borrow books from the libraries, located in Belfield, Blackrock Campus and at the Architecture School in Richview.

### OPENING HOURS

The library opening hours are generally

**Monday-Friday:** 8.30am - 11.00pm (during term)  
with service at the issue desk  
available 9.30am - 9.45pm

**Saturday:** 9.00am - 9.00pm (during term)  
with service at the issue desk available  
9.30am - 4.45pm

**Sunday:** 9.00am - 9.00pm (during term)  
reading room only

During exam periods, the library is also open for study purposes on Sundays.

UCD has the largest open access library in Ireland which means students have free access to most of the books in stock. Library tours are available at the beginning of each academic year and staff are always available at the information desks to help students with queries.

**UCD Library in conjunction with the UCD International Office offers a range of access and information services.**

Students have access to the catalogue and other information resources of the library and its branches. Monique Carroll is your Liaison Librarian and will be happy to help with any queries you may have in relation to the services provided for your area of interest.

[www.ucd.ie/library/students/international](http://www.ucd.ie/library/students/international)

### GRADUATE STUDENTS

In addition to the normal borrowing rights at the library, graduate students in UCD may apply for an ALCID card. This card will enable students to have access and reference rights to the stock of participating libraries which includes Dublin City University, Royal College of Surgeons in Ireland and Trinity College Dublin among others. Applications are made at the Information Desk at any UCD Library. The cards are valid for one academic year only but can be reapplied for annually. Undergraduates are not eligible for this scheme. For further information, please contact the Information Desk at any UCD Library.



## 10.5 RESTAURANTS

There are a number of restaurants and cafés on the Belfield campus open Monday to Friday during the academic year. On Saturday, places like the Arts Cafe or Nine One One are open until 1pm. The approximate cost of a full main meal is €5.25.

### MAIN RESTAURANT OPENING HOURS

Opening Hours	8.00am – 7.00pm (term time) 8.30am – 7.00pm (outside term)
Breakfast	8.00am – 10.00am
Lunch/Dinner	12.00pm – 2.30pm
Tea/Dinner	4.30pm – 7.00pm (6.30pm Friday)

There are smaller restaurants located in the Science Centre, the Agriculture building and the Student Centre on campus and cafés in the Sports Centre and in the Arts, Library, Commerce, Architecture buildings and in the Conway Institute and Health Sciences Centre. The main restaurant in Blackrock is open from 8.30am to 7.00pm. If staying in on-campus accommodation, look for details of the Meal Deals at [www.ucd.ie/residences](http://www.ucd.ie/residences)



## 10.6 SPORTS CENTRE

UCD has an excellent sports centre, located on the Belfield campus. It houses two sports halls, five squash courts, two handball/racquetball alleys, saunas and a climbing wall.

Other amenities are a sports injuries clinic, staffed by doctors and physiotherapists and a sports shop. There is also a fitness centre with top-of-the-range cardiovascular equipment, resistance equipment, treadmills, virtual reality bicycles and elliptical machines. A full range of machine and free weights is also available. Fitness tests are available on request.

Outdoors, there are seventeen first class natural grass pitches (for rugby, soccer, gaelic football and hurling), four natural grass floodlit training areas, two synthetic grass floodlit pitches including the National Hockey Stadium, eleven tennis courts and a modern athletics track. See Appendix 6 for a list of sports clubs.

A booklet entitled 'Sport UCD' is available at the start of term. The UCD Department of Sport has a comprehensive website detailing its full range of facilities and services including a latest sports news section.

[www.ucd.ie/sport](http://www.ucd.ie/sport)

Get in Gear offers a programme of indoor and outdoor exercise for students as an initiative to promote a healthy lifestyle. It aims to target the non-active students of UCD. The programme helps the participants develop a balanced college lifestyle whereby they reap the benefits of exercise while studying in UCD. For further information,

[www.ucd.ie/getingear](http://www.ucd.ie/getingear)



## 10.7 STUDENT CENTRE/STUDENTS' CLUB

The Student Centre houses the offices of the Students' Union, the Health Centre and the Students' Consultative Forum. It also has restaurants serving hot and cold snacks and a students' bar. There are a number of function rooms of various sizes suitable for a range of student events.

The Students' Club is a pub located beside the main restaurant on the Belfield campus. It is run by a committee of students and staff elected by the student body, and all profits go directly to providing student services. Snacks are also available here throughout the day.

The Students' Union runs events here on a weekly basis, including gigs, discos and special events. The Freshers' Ball, is Ireland's biggest student event.

## 10.8 STUDENTS' UNION

The Students' Union provides a number of services to UCD students, from shops to free entertainment. All registered UCD students automatically become members of the Students' Union. The Students' Union Handbook is distributed free to students during the first weeks of term. It gives further details on the services provided and advice on how to cope with various problems you might encounter. The Student Union offices are located in the Student Centre. The contact telephone number for the Students' Union is 716 3108.

[www.ucdsu.ie](http://www.ucdsu.ie)

## 10.9 STUDENTS' UNION SHOP

The main shop is located on the ground floor of the Library Building, with smaller shops in the Science and Engineering buildings, and in the Student Centre. The shops sell drinks, snack, and newspapers.



## 10.10 COPI-PRINT

This is a printing and photocopying service with offices in the Library, Newman Building and Quinn School.

**OPENING HOURS:** Monday-Friday 9.00am – 5.30pm

## 10.11 CAMPUS BOOKSHOP

The Campus Bookshop sells a wide variety of prescribed texts. (Only new books are sold).

**OPENING HOURS:**

Monday, Wednesday, Thursday:	9.00am – 9.00pm
Tuesday, Friday:	9.00am – 5.30pm
Saturday:	9.00am – 1.00pm

## 10.12 UCD SERVICES DEPARTMENT

The Services Department in UCD has a number of reception desks located on all campuses. This department is a friendly and helpful first point of contact for all newcomers as well as being a useful source of information for everyone in UCD. The Services centres provide information on security, the location of offices and services, bus timetables and lost property.

## 10.13 UNICARE

UNICARE is a programme designed to protect the property and personal safety of students, staff and visitors to the Belfield campus.

The UNICARE emergency line is operated 24 hours a day. UNICARE red emergency phones are located throughout the campus. The emergency telephone number is 716 7999 (internal no. 7999). Services personnel provide vehicle and foot patrols on a 24-hour basis throughout the campus. If you are uncomfortable walking alone through the campus at night, contact the emergency line and a Services staff member will accompany you to your residence.

## 10.14 CLUBS AND SOCIETIES

There are over 100 clubs and societies registered with the Students' Consultative Forum ranging from sports to academic interests. You can join any of them during Freshers' Week (second week of the first term). Membership of societies costs €2 and sports club membership costs from €8 to €12. The selection of clubs and societies is huge, and no matter what your interests, there should be at least one that caters for you. Joining clubs and societies is the best way to meet people in UCD - and most sports clubs cater for beginners. See Appendix 6 for a list of some of the registered clubs and societies.

[www.ucd.ie/sportandsocieties.htm](http://www.ucd.ie/sportandsocieties.htm)



### UCD INTERNATIONAL STUDENTS' SOCIETY

The UCD International Students' Society organises social and cultural events throughout the year. It is open to both international and Irish students, with the aim of encouraging integration and creating an atmosphere from which all students will benefit. For details, please contact

Web: [iss-ucd.blogspot.com/](http://iss-ucd.blogspot.com/)  
 Email: [iss@ucd.ie](mailto:iss@ucd.ie)



### ERASMUS STUDENT NETWORK UCD

Erasmus Student Network UCD was set up in 2006 by Irish students and is a full member of the Erasmus Student Network International organisation, linking it with 248 Universities in Europe.

ESN UCD includes both Irish and International Students in UCD. They organise Erasmus Parties, Language Exchanges and Sporting events. They provide information to Irish Students wishing to study abroad and practical support to International Students who arrive here in UCD.

Web: [www.esnucd.com](http://www.esnucd.com)  
 Email: [esn.ucd@gmail.com](mailto:esn.ucd@gmail.com)



# 11 Transportation



## 11.1 BUSES FROM DUBLIN AIRPORT TO THE CITY CENTRE

Dublin Airport is 10 km (7 miles) north of the city centre. Aircoach, a private bus service from Dublin Airport to the city centre and destinations south of the River Liffey, operates two circuits. One circuit travels to Donnybrook via the city centre and departs Dublin Airport every 15 minutes from 4.30am to midnight and every hour from midnight until 4.30am. The other circuit passes by the main entrance to UCD on the Stillorgan Road. This service departs Dublin Airport at the following times:

4.00am – 6.00 am	Every 20 minutes
6.00am – 8.00pm	Every 10 minutes
8.00am – 11.00pm	Every 20 minutes
12.00am – 4.00am	Every hour

The Aircoach fare costs €8.00 single €14.00 return.

The Aircoach route map can be found in Appendix 10.

## 11.2 BUSES FROM CITY CENTRE TO UCD

Dublin Bus runs all public bus services in the greater Dublin area (including DART connection buses). Timetables of the buses serving University College Dublin are available at the Services' desk in the Newman Building on the Belfield campus and on [www.dublinbus.ie](http://www.dublinbus.ie).

Please note that Dublin Bus operates an exact fare system. If you give more than the actual fare, the driver does not give change but rather issues a passenger refund ticket.

This ticket can only be exchanged for the money owed at the Dublin Bus office in O'Connell Street. Alternatively, you can purchase pre-paid bus tickets in the Students' Union shop and online at [www.dublinbus.ie](http://www.dublinbus.ie).

**46A** runs frequently from just outside the Belfield campus on the Stillorgan Road.

**10** which can be taken from O'Connell Street in the city centre or outside Trinity College, also in the city centre. This bus comes directly onto the Belfield Campus.

**11A/B** comes into campus from Clonskeagh Road.

**17** connects the main UCD Belfield campus with the Smurfit School of Business in Blackrock.

## 11.3 NITELINK

Dublin Bus operates a night-time bus service called Nitelink, which runs from the city centre to the suburbs. Nitelink buses run every 20 minutes from

Monday to Wednesday: 12.30am and 2.00am

Thursday to Saturday: 12.30am – 4.30am

The Nitelink fare costs €5. Although often noisy and crowded on weekends, these buses are safe, convenient and cheap and a good alternative to taxis.

For further information on bus time tables and fares con

### DUBLIN BUS

59 Upper O'Connell St., Dublin 1, Ireland

Tel: 01 872 0000

Monday – Friday: 8.30am to 5.30pm

Saturday: 9.00am to 2.00pm

Web: [www.dublinbus.ie](http://www.dublinbus.ie)

## 11.4 TAXIS FROM THE AIRPORT TO THE CITY CENTRE AND UCD

If you arrive in the airport after 8pm, you should take a taxi to your destination. A taxi from the airport to the city centre costs approximately €25 and an additional €15 from the city centre to UCD, Belfield. Taxi drivers may add extra charges for each passenger and for luggage. If staying on the Belfield campus, you should advise taxi drivers to enter the campus via the Fosters Avenue entrance. The student residences are signposted.

## 11.5 FERRY TERMINALS

Sea ferries operate between France and Ireland and Britain and Ireland. Dublin has two ferry terminals, located at the North Wall and Dun Laoghaire. Rosslare Ferry Terminal in Wexford and Cork Ferry Terminal have direct train connections with Dublin.

The ferry companies operating to and from Ireland are:

**Stena Sealink:** +353 1 204 7777 [www.stenaline.ie](http://www.stenaline.ie)

**Irish Ferries:** 0818 300 400 [www.irishferries.ie](http://www.irishferries.ie)

**Brittany Ferries:** +353 21 427 7801 [www.brittanyferries.ie](http://www.brittanyferries.ie)

## 11.6 STUDENT TRAVELCARD

Students can avail of a reduced rate for travel on trains and buses once they have purchased a Student Travelcard.

If you are enrolled full-time at UCD, you can purchase a Student Travel Card. The Student TravelCard costs €12. Application forms are available from [www.studenttravelcard.ie](http://www.studenttravelcard.ie) or from the Student Travel Card office on the Belfield campus. Forms can be stamped at the Student Desk, Tierney Building when you show them your UCD student card. Please note that you must fill in the application form before the Student Desk will stamp it.



## 11.7 TRAVEL WITHIN IRELAND

### BUS ÉIREAN (IRISH BUS):

Irish Bus has a nationwide network of buses serving all of the major Irish cities outside the Dublin area. In addition, there is an interlink service connecting these major points to small towns or villages. Buses leave from and arrive at, Busáras (Central Bus Station), which is located on Store Street in the city centre, near Connolly Station.

Bus timetables available at [www.buseireann.ie](http://www.buseireann.ie)

### DART (DUBLIN AREA RAPID TRANSIT):

Within the Dublin area, the train service operated by Iarnród Éireann is the Dublin Area Rapid Transit (DART), which runs along the coast from Howth in the north of Dublin to Greystones in the south. The times of the DART vary between every five minutes at rush hour to every half hour on Sundays. The main DART stations servicing Dublin city centre are Pearse Station, Tara Street Station and Connolly Station. The nearest station to UCD is Sydney Parade - the no.3 bus connects to Belfield.

For timetables see [www.irishrail.ie](http://www.irishrail.ie)



### IARNRÓD ÉIREAN (IRISH RAIL):

Irish Rail operates services to all provincial cities from two stations in Dublin, Heuston Station and Connolly Station, both of which are located in the city centre. There are two classes, standard class (economy) and super standard (1st class). With a Student Travel Card students may avail of discounts on train journeys.

For timetables see [www.irishrail.ie](http://www.irishrail.ie)



### LUAS:

The Luas operates two tramlines servicing Dublin city centre and suburbs:

- The Green Line connects Sandyford to St Stephen's Green, passing through Stillorgan, Dundrum, Milltown and Ranelagh.
- The Red Line connects Tallaght to Connolly Station passing through Cookstown, Rialto, Abbey Street and Smithfield.

Trams run every 5 minutes at peak time and every 10-15 minutes at other times. Please note that the Green Line and the Red Line do not connect. There is a 15-minute walk between Abbey Street on the Red Line and St Stephen's Green on the Green Line. The Student Travelcard is valid on the Luas.

Further information is available on [www.luas.ie](http://www.luas.ie)



### TAXIS:

Taxis are available in all cities at hotels, rail or bus stations or at taxi ranks, which are clearly marked. Taxi meters are in operation in Dublin and you should always check that the meter is switched on. If a taxi is ordered, there may be a pick-up charge. Usually a €1 tip is given to the taxi driver.

### CARS:

In Ireland, cars are driven on the left-hand side of the road. In towns and cities the speed limit is normally 50 km per hour (31 miles per hour), but on certain roads higher limits might apply. These range from 80 km per hour (50 miles per hour) on rural roads to 120 km per hour (74 miles per hour) on motorways.

### PRIVATE BUS COMPANIES:

There are also a number of private bus companies which serve towns and cities outside of Dublin.

Info: [www.busstation.net/busuk/busire.htm](http://www.busstation.net/busuk/busire.htm)





## 11.8 DRIVING LICENCE

Obtaining a full driving licence in Ireland is a lengthy and complicated process. However, if you are from one of the countries listed below, you are able to use/exchange your licence for an Irish driving licence. The full list of EU/EEA and other states with which Ireland has an agreement and recognises full driving permits issued by competent authorities is as follows:

EU countries and the following countries:

Australia	Japan	South Korea
Gibraltar	Jersey	Switzerland
Isle of Man	South Africa	

Please contact your nearest Motor Tax Office for further information on exchanging/using your licence in Ireland. If you are not from one of these countries and you have a national driving licence or international driving licence, you are permitted to drive in Ireland for the duration of your temporary visit (up to 12 months). This can be useful for renting cars for occasional use.

However, if you wish to purchase your own car, you must note that most insurance agencies will not recognize a foreign (non-EU) driver's licence. In order to get car insurance, you must first get an Irish licence.

### PROVISIONAL LICENCE

The first step is to get a "provisional licence" In order to get a provisional Irish driver's licence, you must first obtain a PPS Number (see section 12.2 PPS (Personal Public Service Number) and pass a driver theory test. The fee for the test is currently €35.60 and you can download an application form from the following website.

[www.dttis.ie/english/driver-theory-test/application-form.pdf](http://www.dttis.ie/english/driver-theory-test/application-form.pdf)

#### DOCUMENTS REQUIRED FOR PROVISIONAL LICENCE

- |  |                          |
|--|--------------------------|
| Birth Certificate or current licence<br>(Passport will also suffice) | <input type="checkbox"/> |
| Application Form   | <input type="checkbox"/> |
| Theory Test Certificate  | <input type="checkbox"/> |
| Eyesight Report  | <input type="checkbox"/> |
| Two passport size photographs<br>(signed on reverse)                 | <input type="checkbox"/> |
| Current fee of €15.00  | <input type="checkbox"/> |

Once you have passed the driver theory test, you will be issued with a Theory Test Certificate, which you will need to apply for your provisional licence. To request an application, send an email to [motortax@dublincity.ie](mailto:motortax@dublincity.ie).

You will then be issued with a provisional licence. Please note that on your first and third provisional licences you must have a fully licenced driver in the car with you.



### FULL DRIVING LICENCE

In order to get a full driving licence you must have a valid provisional licence and pass a practical driving test. You can apply for a test date at [www.drivingtest.ie](http://www.drivingtest.ie). The current fee is €40 and the average waiting time in Dublin is 20 weeks. The average pass rate is around 50%. A test date will be sent to you approximately 4-5 weeks before you are due to take the test. It is advisable to take a few driving lessons from one of the many driving schools in the Dublin area before you take your test.

*For further information on driving in Ireland, please see the following websites:*

[www.soyouwanttodrive.com](http://www.soyouwanttodrive.com)  
[www.drivingtest.ie](http://www.drivingtest.ie)

# 12 Working in Ireland

## 12.1 ENTITLEMENT TO EMPLOYMENT

International students engaged in full-time study of at least one year's duration (on a course leading to a qualification which is recognised by the Irish Department of Education and Science) currently do not need a work permit to work in Ireland. This, however, is likely to change.

### EU/EEA NATIONALS

EU/EEA nationals have the same entitlement to take up employment as that of an Irish person with the exception of Bulgarian and Romanian citizens, who need work permits.

### NON-EU/EEA STUDENTS

Non-EU/EEA students who meet the above criteria are entitled to work 20 hours per week and up to 40 hours per week during the university holidays. The entitlement to take up employment ceases once your student visa runs out. Following completion of your studies, if you wish to continue in employment, you will need to switch to the "Graduate Scheme" and then obtain a work permit.

Although you may be entitled to work up to 20 hours per week you should not rely on having to work while you are here. Pursuing a course of study is very demanding and part-time work might affect your studies. You are also required by the Garda National Immigration Bureau to show that you have enough money when entering Ireland to fund yourself for the academic year.

[www.entemp.ie](http://www.entemp.ie)

Graduates of UCD are eligible to remain in Ireland for up to 6 months after the successful completion of their degree for the purpose of seeking employment. Graduates can work up to 40-hours per week during the 6 months after they have received their results. For further information and application procedures are available at

[www.entemp.ie](http://www.entemp.ie)

## 12.2 PPS (PERSONAL PUBLIC SERVICE) NUMBER

All employees in Ireland have a PPS number for tax purposes. If you are looking for a job you must apply for a PPS number. Applications are made through your local social welfare office. You can find where your nearest social welfare office is by looking in the Golden Pages directory under 'Government Departments' or call into the International Office for details.

You will need to take the following along with you:

### EU/EEA Students:

Passport

Proof of Address (utility bill in your name/bank statement/lett from Student Desk stating your address)

### Non-EU Students:

Passport

Garda registration card

UCD student card

Proof of address (utility bill in your name/bank statement/letter from Student Desk stating your address)

Letter from Student Desk stating you are a student in UCD

The closest office to the Belfield campus is:

Oisín House

Pearse St., Dublin 2, Ireland

Tel: 01 636 9300

Opening hours: 9.15am - 12pm & 2 - 4pm

## 12.3 EMPLOYMENT WEBSITES

There are many websites which cater to specific searches for jobs. These sites will give tips on how to apply for jobs and help you to build a CV.

[www.monster.ie](http://www.monster.ie)

[www.jobs.ie](http://www.jobs.ie)

[www.irishjobs.ie](http://www.irishjobs.ie)

## 12.4 STUDENTS' UNION

### EMPLOYMENT OFFICE

The Students' Union Employment Office provides listings of available part-time jobs for students as well as maintaining a file on employment law. If you are working, and encounter any problems with your employer or queries regarding the job itself, the Accommodation and Employment Officer will be able to assist in informing you of your rights.

## 12.5 VOLUNTEER WORK

Many students like to work in voluntary organisations during their stay in Ireland. The following websites provide extensive information about the organizations and tell you how to volunteer your services.

[www.volunteer.ie](http://www.volunteer.ie)

[www.volunteerireland.ie](http://www.volunteerireland.ie)

### VOLUNTEER ORGANISATIONS

#### UCD VOLUNTEERS OVERSEAS [WWW.UCDVO.ORG](http://WWW.UCDVO.ORG)

UCD Volunteers Overseas was established to offer students the opportunity for voluntary work in the developing world. Funds are directed according to need to projects identified by local groups, which will most benefit the community.

#### ROVE [WWW.UCD.IE/COMMUNITY](http://WWW.UCD.IE/COMMUNITY)

The UCD Centre for Service Learning, Community Engagement and Volunteering was established in October 2007 to promote and encourage civic engagement in UCD. The Centre is committed to providing students of UCD with a rounded social education and a strong sense of citizenship. ROVE is an initiative of the Centre sponsored by the UCD Alumni Fund.

#### ALONE [WWW.ALONE.IE](http://WWW.ALONE.IE)

Alone is a voluntary organisation which helps elderly people living in Dublin.

#### ST. VINCENT DE PAUL [WWW.SVP.IE](http://WWW.SVP.IE)

St Vincent De Paul is a voluntary organization committed to eliminating income poverty and offering support and friendship. There is a Vincent De Paul society within UCD. Students normally volunteer to help out with tutorials and homework clubs for schoolchildren.

#### IRISH RED CROSS [WWW.REDCROSS.IE](http://WWW.REDCROSS.IE)

The Red Cross provides both emergency services as well as a variety of broadly based community services including youthwork and care for the sick and elderly.

#### SIMON COMMUNITY [WWW.SIMONCOMMUNITY.COM](http://WWW.SIMONCOMMUNITY.COM)

The Simon Community is a caring and campaigning movement committed to combatting homelessness.

#### IRISH REFUGEE COUNCIL [WWW.IRISHREFUGEECOUNCIL.IE](http://WWW.IRISHREFUGEECOUNCIL.IE)

The Irish Refugee Council works on issues pertaining to refugees in Ireland in the following areas: policy, research, legal, networking and assistance to refugees in Ireland.

#### NATIONAL ADULT LITERACY AGENCY [WWW.NALA.IE](http://WWW.NALA.IE)

The National Adult Literacy Agency is a voluntary organisation concerned with the national coordination, training and policy development in adult literacy work in Ireland.

# 13 Living in Dublin

## 13.1 COST OF LIVING

The cost of living in Dublin can be quite high though it very much depends on each student's individual needs. Below we have estimated a few scenarios based on individual circumstances. Please bear in mind that these are estimates only and that each individual will have their own financial needs based on their own lifestyle.

On-campus accommodation must be paid in two installments but works out at approximately €470 per month for undergraduate students and €580 per month for postgraduate students.

Monthly budget estimate for a student living on his or her own room in a rented house where the student is responsible for his or her own meals:

Accommodation	€ 500
Food	€ 300
Electricity (estimate based on house share w/3 people)	€ 20
Heat (estimate based on house share w/3 people)	€ 20
Textbooks	€ 100
Monthly commuter ticket	€ 82
Clothes, entertainment, other living expenses	€ 250
<b>TOTAL</b>	<b>€1272</b>

Monthly budget for a student living in self-catering accommodation in his or her own room in a family home:

Accommodation	€ 450
Food	€ 300
Textbooks	€ 100
Monthly commuter ticket	€ 82
Clothes, entertainment, other living expenses	€ 250
<b>TOTAL</b>	<b>€1182</b>

Monthly budget for a student sharing a room with another student in private rented accommodation:

Accommodation	€ 300
Food	€ 250
Textbooks	€ 100
Monthly commuter ticket	€ 82
Clothes, entertainment, other living expenses	€ 250
<b>TOTAL</b>	<b>€982</b>

*Here is a list of the cost of some every day items in Ireland:*

Milk (1 litre)	€1.22	Coffee (200g)	€3.99
Loaf of Bread	€1.88	Tea (160 bags)	€5.59
Butter (500g)	€1.80	Coca Cola (2l)	€2.00
Sugar (1kg)	€1.55	Big Mac Meal	€7.00

## 13.2 SOCIAL LIFE IN DUBLIN

It is important to take a break from study every once in a while and enjoy the rich social life Dublin has to offer.

Temple Bar is a popular area in Dublin city, with many restaurants and pubs. This area is attractive for tourists and relatively expensive, however it is well worth a visit.

### NIGHTCLUBS

There are also plenty of nightclubs in the city, including TriPod, RíRá, Crowdaddy and Lillies Bordello. For a list of nightclubs in Dublin log on to [www.dublinuncovered.net/nightclubs.html](http://www.dublinuncovered.net/nightclubs.html).

### CINEMAS

Dublin is well served by cinemas. The closest cinema to UCD is the Ormonde in Stillorgan. The Irish Film Institute shows a variety of alternative films, and Cineworld and the Savoy cinemas show the latest films on general release.

### THEATRES

Theatres, such as The Abbey ([www.abbeytheatre.ie](http://www.abbeytheatre.ie)) and Gate ([www.gate-theatre.ie](http://www.gate-theatre.ie)), provide a good variety of plays (an enjoyable way to improve your English). Many offer student discounts on production of an ISIC card.

### RESTAURANTS

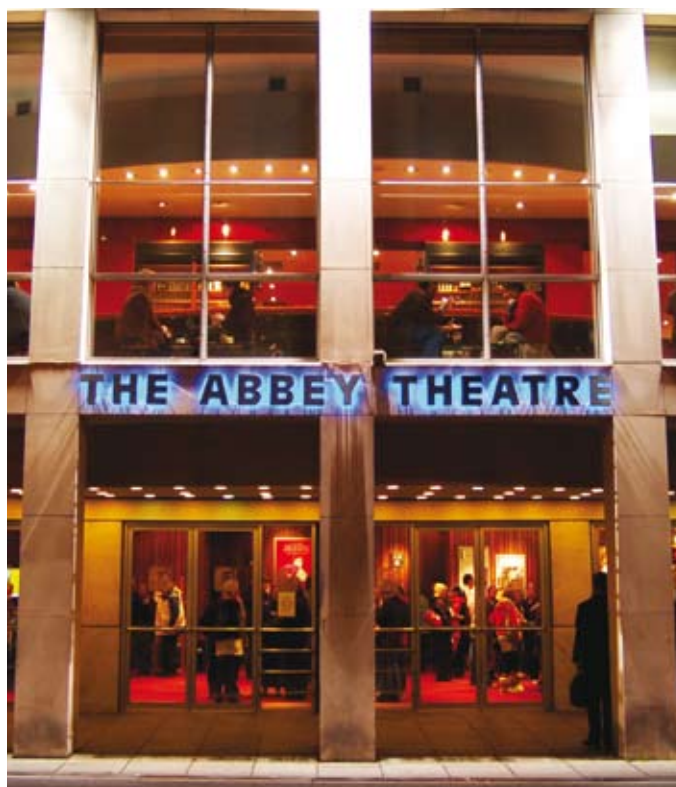
Restaurants range widely in price and there are many cheap places to eat, such as pizzerias & pasta restaurants. Restaurants specialising in noodles are very good value for money as well. There are also plenty of ethnic restaurants.

### MUSEUMS AND ART GALLERIES

Most museums and art galleries can be visited free of charge. Popular choices are the National Gallery of Ireland ([www.nationalgallery.ie](http://www.nationalgallery.ie)) and the Natural History Museum ([www.museum.ie](http://www.museum.ie)) at Merrion Square, the Hugh Lane Municipal Gallery of Modern Art ([www.hughlane.ie](http://www.hughlane.ie)) at Parnell Square and the Irish Museum of Modern Art ([www.modernart.ie](http://www.modernart.ie)) and Kilmainham Gaol, both at Kilmainham. Also worth a visit are the Chester Beatty Library ([www.cbl.ie](http://www.cbl.ie)), the National Museum of Decorative Arts and History at Collin's Barracks ([www.museum.ie](http://www.museum.ie)) and Dublin Castle ([www.dublincastle.ie](http://www.dublincastle.ie))

### TRADITIONAL IRISH MUSIC

Traditional Irish music can be heard in many pubs and bars in the city. It isn't necessary to drink alcohol to enjoy a night in the pub as soft drinks are also available. Several pubs also specialise in jazz and fusion music, while classical music is available at the National Concert Hall ([www.nch.ie](http://www.nch.ie)) in Earlsfort Terrace and at other venues.



### PUBLICATIONS

#### THE EVENT GUIDE

The Event Guide is also available in newspaper format and is free. You can pick one up in most shops, libraries and cafés.

#### THE TICKET

The Friday edition of the Irish Times newspaper has an entertainment section called 'The Ticket' which has full details of events for the week ahead.

### UNIVERSITY EVENTS

For university events, check with the International Students' Society, the Students' Union and on the notices around college. If you are interested in getting involved in drama, check out UCD Dramsoc. If you are a film buff, check out the UCD Film Society.

These websites have updated information on cinema and theatre listings, music events, restaurants, pubs, museums and galleries.

[www.indublin.ie](http://www.indublin.ie)  
[www.eventguide.ie](http://www.eventguide.ie)  
[www.ticketmaster.ie](http://www.ticketmaster.ie)  
[www.entertainmentireland.ie](http://www.entertainmentireland.ie)

For a comprehensive list of restaurants, theatres, museums, and events, log onto:

[www.visitdublin.com](http://www.visitdublin.com)

# 14 Personal Safety



Dublin is generally considered safer than many capital cities. However, like all cities, it has its quota of problems such as petty theft and burglary so please observe normal personal safety precautions.

- When you arrive, do not carry large amounts of cash around with you. Instead, make arrangements as soon as possible to deposit any cash in a bank account.
- If you are staying in a hostel for a week or two after arrival, keep all your valuables (wallet, passport, money, etc) with you at all times.
- Keep your purse/wallet and other valuables on your person at all times rather than in a bag.
- Do not walk around with large, expensive cameras visible.
- Be very careful with handbags or rucksacks especially in cafés and restaurants.
- Do not walk alone in unfamiliar, unlit areas at night and, if you are socializing at night, please familiarise yourself with bus timetables and taxi rank locations.
- If anyone makes an offensive remark, or if you encounter any racist comments, walk away from them. Also please inform the International Office.
- Do not give the key of your apartment to friends and do not leave keys in letterboxes for collection by friends.
- Keep a photocopy of your passport, plane tickets, etc in a safe place.
- If your wallet/student card/luggage, etc is stolen, or if you are the victim of an attack report the incident to the nearest garda (police) station and ask for a written record.
- The main Belfield campus is a safe environment, with 24-hour campus patrols. However, if you ever feel uncomfortable walking alone through the campus at night, contact the university UNICARE services (tel. 716 7999) and a member of Services will be happy to accompany you.
- If you are a cyclist, make sure to use a strong lock when you leave your bicycle in public spaces. Use lights and wear reflective clothing when cycling at night. We also advise you to wear a cycle helmet.
- If you decide to drive a car when in Ireland, do not drink and drive. This is against Irish law and endangers others as well as yourself. If you are offered a lift by someone who has been drinking, please decline the offer and make other travel arrangements.
- Students should not make any payments for a deposit and/or rent for private accommodation before arrival in Ireland. You should always view accommodation before signing a lease or paying any money.

# 15 A to Z: Useful Information



## ACCOMMODATION

If staying in on-campus accommodation you will need to bring or buy pillow cases, sheets, duvet cover and towels. Televisions can be rented locally. Microwaves are not provided in Merville or Belgrove but are provided in the common kitchens in Blackrock and Glenomena. In off-campus accommodation (excluding 'digs') you will generally need to purchase all bed linen. For meal deals, see [www.ucd.ie/residences](http://www.ucd.ie/residences).

## BANKS

See section 10.1 for information on banks.

## BED AND BREAKFASTS (B&BS)

For a list of B&Bs (guesthouses) close to UCD, please contact the International Office. It costs approximately €45 per person per night to stay in a B&B in Dublin.

## BUGS AND BITES

Because Ireland has a temperate climate you will not be bothered too much by flying insects that bite and sting. However, wasps may sometimes sting so watch out for them and apply an antiseptic cream if stung. Some people can be allergic to their sting so if any unusual swelling occurs contact a doctor or go to the out-patients department of the local hospital.

## CRAIC

Pronounced 'crack': Irish word for anything relating to having a good time i.e. 'the craic was good last night' or can be used to ask what's going on or what entertainment is planned, i.e. 'what's the craic' or if someone is fun to be with 'she's great craic'.

## CREDIT CARDS

All major credit cards are accepted throughout Ireland at hotels, restaurants, etc. Some rural guest houses may prefer cash.

## CULTURE SHOCK AND HOMESICKNESS

Although studying in a country other than your home country is an exciting and rewarding experience, adjusting to life in a new environment can sometimes be difficult. You may miss your family or favourite food. You may find it challenging to communicate your feelings to people you meet or you might be confused at the beginning as to how to get around Dublin or to find an apartment. And you might even get homesick once in a while. All of this is a normal part of adjusting and should pass. Phone your parents or speak to your friends to offset homesickness. Remember that the first semester is usually the most difficult so please keep this in mind if you feel lonely or isolated. If you need some friendly advice on life in Dublin, the International Office staff will be happy to assist you. Should you have any serious issues with culture shock or homesickness, please contact the International Student Adviser.



## CURRENCY

The official currency of Ireland since January 2002 is the Euro (€). The Euro is equivalent to 100 cent and coins come in 1c, 2c, 5c, 10c, 20c, 50c, €1 and €2 denominations. Notes are €5, €10, €20, €50, €100, €200 and €500. The Euro can be used throughout the sixteen countries in the Eurozone which are: Austria, Belgium, Cyprus, Finland, France, Germany, Greece, Ireland, Italy, Luxembourg, Malta, Netherlands, Portugal, Slovakia, Slovenia and Spain. If you wish to see what Euro notes and coins look like go to [www.gov.ie/ecbi-euro/notes.htm](http://www.gov.ie/ecbi-euro/notes.htm). You can convert the currency of your country into Euro log on to: [www.xe.com](http://www.xe.com).

## CUSTOMS

As in ways Irish people behave. Generally people tend to be polite; if someone bumps into you in a crowded pub or street they usually say 'sorry' and even if you bump into them, they still say 'sorry'. In buses, younger people stand up to let an elderly person sit down and women who are pregnant also appreciate a seat. People with buggies and young children also appreciate help with the buggy. Irish people are friendly and will start a conversation quite easily. They may ask loads of questions but this is more from interest than prying so it's up to you if you wish to answer them. People joke with one another a lot and there is generally no malice attached.



## DOCUMENTS

In case you are stopped by immigration officials at the airport, keep documents such as passport, letter of admission to UCD, bank statement, receipt for payment of fees, etc., in your hand luggage so that they are easily accessible.

## DOGS

Irish people like animals and many families will have dogs as pets. Dogs are frequently allowed in houses, so don't be surprised at this if you visit an Irish student's home. Friendly dogs will come over to be patted and may try to lick your hand. If you have a problem with this, just explain it to your friend rather than get embarrassed and feel you can't visit again.

## DRUGS

See heading "Illegal Substances".

## DUBLIN

Named after the 'black pool' where the River Liffey and River Poddle met, 'Dubh Linn' became Dublin. Its Irish name is 'Baile Átha Cliath' which means the 'town of the hurdle ford' named after the wickerwork causeways which traversed the River Liffey. Dublin in the 21st century is buzzing with life and entertainment.

## DUVET

Beds in the student residences are covered by duvets instead of blankets. Duvets are also called continental quilts and are similar to a small comforter. Covers for duvets can be purchased for around €20. For extra warmth, you may like to bring your own comforter from home.

## EIRE

The Republic of Ireland is also known by its Irish name of Eire - i.e. the 26 counties of Ireland and not Northern Ireland (6 counties, part of the United Kingdom). Postage stamps are imprinted with Eire not Ireland.

## ELECTRICITY

Irish electrical current is 220 volts (50 cycles) AC. The plugs most commonly used are 3-pin flat. As the Irish voltage is different to US/Canadian voltage, if you are bringing electrical appliances, you will need to bring/buy a voltage convertor. Voltage convertors are available from most electrical stores.

## EMBASSIES

You can obtain a list of embassies in Dublin by logging on to: [www.dfa.ie/home/index.aspx?id=376](http://www.dfa.ie/home/index.aspx?id=376)

## FINANCIAL AID FOR STUDENTS FROM THE USA

UCD is an approved college for FFELP (Federal Family Educational Loan Program). This means that eligible American students coming to UCD can avail of low-interest loans under the Stafford and PLUS Loan Programs to help finance their education at UCD. Students from the USA are also eligible to apply for private US educational loans. For further information, please contact the International Office.

## FLIGHTS

Check with your travel agent for student and budget fares. In some countries under 25s can buy youth fares direct from airlines - a passport or driving licence is accepted as proof of age.



## FOOD

If you are cooking for yourself, you will find all of the basic foods in the main supermarkets (Tesco, Dunnes Stores, Superquinn, Supervalu). Outlets of these supermarkets are numerous throughout Dublin and there should be one relatively near to where you are living. Food may be quite different from what you are used to at home, however the bigger supermarket outlets usually stock a wide range of foods and there should be something to suit your taste. The supermarkets sell beans, rice, spices, etc. but there are also some good specialist food shops located in Dublin, such as the Oriental Emporium, 25 Sth. Great George's Street and Upper Abbey Street, The Asian Food Store on Camden Street and The Runner Bean on Nassau Street. Halal meats are sold in shops around Kelly's Corner, at the south end of Camden Street and in the shop attached to the Mosque in Clonskeagh. A great range of food stuffs particularly aimed at vegetarians can be found at Down to Earth Health Foods, Sth. Great Georges Street. Every Saturday a market selling all sorts of vegetables and organic food is run in Meeting House Square, Temple Bar. Lidl and Aldi are discount supermarkets which sell food for approximately 1/3 lower than the main supermarkets. The selection is limited and lines at the checkout can be long, but they are great alternatives to the main supermarkets. The closest Lidl store to the Belfield Campus is located in Deans Grange (take Bus 46A in the direction of Dun Laoghaire). The nearest Aldi is located on Parnell Street in the city centre.



## GARDAÍ

The police in Ireland are called 'garda síochána' or for short 'garda', plural 'gardaí' (pronounced 'gardee'). They patrol the streets on foot and in cars and are unarmed. They are very helpful and can be asked for assistance if you are lost, in need of directions or have encountered any trouble. Details of the location and telephone numbers of garda stations can be found in the green pages of the Dublin telephone directory. Campus garda offices are located at the main entrance of the UCD Science Centre and beside the Services desk in the Newman Building. The office in the UCD Science Centre is open every Monday from 1.30pm to 2.30pm and the office in the Newman Building is open every Tuesday and Wednesday from 1.30pm to 2.30pm. The nearest garda station to Belfield is located in Donnybrook opposite the Bank of Ireland. For further information go to [www.garda.ie](http://www.garda.ie).

## GOVERNMENT

Ireland is a parliamentary democracy. It has two Houses of Parliament (the Dáil and the Seanad), an elected President who is Head of State, and a Prime Minister (Taoiseach) who is Head of Government. You can tour the Houses of Parliament (Leinster House, Kildare Street, Dublin 2) or take a seat in the Dáil public gallery to learn how our politicians conduct business. Sittings are during the day from September to June. Information available from tel: +353 1 618 3333 or email: [info@oireachtas.irlgov.ie](mailto:info@oireachtas.irlgov.ie) In an emergency they can be phoned at 999 or at 112, as can the ambulance or fire brigade services.

## HIKING

Many international students like to hike in their spare time and the Dublin and Wicklow Mountains are close by. UCD has both an orienteering and a mountaineering club which you might like to join. Although Irish mountains may be much smaller than those in your own country, hiking in them can still be dangerous and you should take normal safety precautions. Always bring a mobile phone with you when hiking, so if you get into difficulty you can call for help. Never stray off the recognised hiking paths and never go off on your own. Remember that the weather in Ireland can change very quickly, you could start off hiking when it is sunny but it can start raining and become foggy quite quickly.

## HOSPITAL

The closest hospital to the UCD Belfield campus is St. Vincent's Hospital which is located in Elm Park, Dublin 4. St. Vincent's has an accident and emergency department.

## ILLEGAL SUBSTANCES

The laws in Ireland in relation to drugs (including cannabis) are very strict. The Public Order Act (1998) allows the gardaí to detain and search you if there is any suspicion that you are carrying drugs, whether for supply or personal use. Under the Misuse of Drugs Acts 1977 and 1984 there is a range of penalties for a variety of offences. A person caught with a small amount of cannabis will be charged a substantial fine. More severe fines and terms of imprisonment can be used for more serious offences. Supplying drugs will generally lead to a prison sentence.

## INTERNET

You can connect to the Internet free of charge using computers on campus when you register with computer services. See section 10.3 for a list of locations. Most residences have wireless capabilities and there are a growing number of wireless hotspots on campus. If you are living in off-campus accommodation, such as a shared house or apartment, you may want to look into commercial Internet service providers if you wish to connect to the Internet from home. Please ensure that you have read the fine print and know how much you are paying for Internet service. Broadband and wireless packages are widely available from the main providers such as Eircom, BT Ireland and Irish Broadband.



## IRELAND

Ireland is an island on the western edge of Europe, 480km (300 miles) long, 240km (150 miles) wide, and is a member country of the European Union. Politically the island is divided. The Republic of Ireland covers 26 of the 32 counties, and its capital city is Dublin. The remaining counties comprise Northern Ireland (capital city Belfast), which is part of the United Kingdom. Ireland is a wonderful place to study in. Lovely scenery, friendly people and interesting weather. Buy the Rough Guide to Ireland for details of things to do and places to see (on a tight budget).

## IRISH (GAELIGE)

The Irish language. Irish is a Celtic language which was spoken countrywide until the middle of the nineteenth century. Today, Irish is spoken in the Gaeltacht (Irish-speaking) areas and is an official language of the EU. It is not spoken very widely in Dublin though many Irish people are now taking a new interest in learning it. Useful words to learn, 'sláinte' (your good health - similar to 'cheers' when having a drink); and 'slán' (goodbye). Also useful to know - public toilets and toilets in some pubs and cafés are marked in Irish, 'fir' means 'men' and 'mná' means 'women'. Buses going to the centre of Dublin are marked 'An Lár' (the centre or the middle).

Bord na Gaeilge was established in UCD in 1997 to promote the wider use of Irish on the Campus. It organizes Irish language classes throughout the academic year for total beginners, as well as informal social evenings with Irish traditional music and singing, weekend courses in the Gaeltacht and cultural courses. If you are interested in applying for a place on one of the courses do not hesitate to contact the Irish Language Officer, Clár Ní Bhuachalla, Newman Building, Belfield (tel: 01 716 8208) or email: oifigeach.gaeilge@ucd.ie. The first course for beginners runs from late September until December for 8 weeks. There are also courses in January and in April. A timetable is available from the Irish Language Officer. The Irish Language Officer will also provide information on and advise you about Irish Language classes in the Gaeltacht, cultural and social events, self-instruction packages for learning Irish and any query you may have about Irish Language learning or events.



## JUMPERS

Another name for sweaters. Bring a few warm ones or buy a big Aran jumper to keep the cold out.

## KEEP-FIT

Don't spend all your time studying. Exercise is necessary and beneficial. Join the Sports Centre for aerobics classes, take a jog around the campus and investigate the many UCD sports clubs.

## LANGUAGE

English is the common language in Ireland, although under the Constitution, Irish is the first official language. Accents differ from one county to the other and even from one area of Dublin to the other. Initially it can be confusing, so don't be afraid to ask people to repeat themselves.



## LAUNDRETTE

There is a laundrette in Glenomena Residences for the use of students living in both Glenomena and Merville. There are laundrettes located in Belgrove, Roebuck and Blackrock for students living in those residences.

## MEDIA

**Television:** There are three Irish state sponsored channels, RTÉ 1 and RTÉ 2 which broadcast in English and TG4, the Irish language station. TV3 and 3e are independent Irish television stations. Ireland also has access to most of the British television channels through cable and satellite.

**Radio:** There is a wide range of stations available. Check a daily newspaper for information on radio frequencies and programme information.

**Newspapers:** There are three national daily newspapers in Ireland: The Irish Times, the Irish Independent and the Examiner. Dublin's local paper, The Evening Herald, is good for local sports fixtures and accommodation information. All the Irish newspapers are sold at a discount in the Students' Union Shop on campus as are some UK newspapers. Larger newsagents (such as Easons in O'Connell Street) also stock a variety of European and US newspapers and magazines. UCD has two student newspapers, The University Observer and The College Tribune, which are distributed free of charge around the campus. If you would like further information about these papers or would like to become involved in contributing to them log on to: [www.ucd.ie/observer](http://www.ucd.ie/observer) (for the University Observer) and e-mail: [tribune@campus.ie](mailto:tribune@campus.ie) (for the College Tribune).



## MOBILE PHONES

Most Irish people own a mobile phone and you may want to buy one when you come to Ireland especially if you live in the student residences. We would advise you to compare the cost of a 'pay as you go' mobile phone and a phone with a monthly bill. There are three mobile phone companies in Ireland, O2, Vodafone and Meteor. Each company has several outlets in the city centre. You can buy credit for mobile phones in newsagents. Once you open a bank account you can also buy credit at the ATM or online using internet banking. The websites of the three mobile phone companies give information on prices of mobile phones and phone call rates so you can get an idea of which one would be most suited to you, You can purchase phones online and each website gives you a store locator. For further information log on to: [www.o2.ie](http://www.o2.ie), [www.vodafone.ie](http://www.vodafone.ie), [www.meteor.ie](http://www.meteor.ie). If you get a mobile phone, please don't forget to switch it off during lectures/tutorials/practicals. See also "Telephones".

## NOVELS

Ireland is famous for its writers, including James Joyce, Samuel Beckett, Roddy Doyle and Maeve Binchy. Their books are available in all good book shops. Bookshops to look out for in Dublin are Hodges Figgis, Waterstones, Easons, the Dublin Bookshop etc. Novelists often make appearances at these bookshops to talk about their work, check this out at the bookshops or see the advertisements in The Irish Times. The Belfield campus has its own bookstore, The Campus Bookstore, in the Library Building.

## OBSERVE

On a nice day, sit in St. Stephen's Green, in the centre of Dublin and watch the world go by. At night sit at the tables near the windows of the restaurants in Temple Bar and do the same.

## OPTICIANS

Should you need glasses, or need to get your own repaired while in Ireland, opticians in Dublin include SpecSavers and Vision Express. Both of these have regular offers for glasses and can be found in locations across the city. There are also a number of private opticians in the city centre.

## PENANG MEDICAL COLLEGE STUDENTS ASSOCIATION

A college society which offers information and support to medical students who have joined UCD as part of the Penang Agreement. Carl Lusby, the International Student Adviser, can provide details of contact persons.

## PLASTIC BAGS

All shops in Ireland charge 22c for a regular plastic bag. Sturdier reusable bags can be bought for approximately €1.30. To cut down on costs when you go grocery shopping, remember to bring your own bags with you.

## PLEASURE

We want you to enjoy your time in UCD and in Ireland. All study and no play is not recommended but neither is all play and no study. Try to keep up with your studies right through the year and don't leave everything until just a few weeks before the examinations. Likewise, don't study continuously without taking a break, you need to get out to socialise and exercise. If you experience any problems talk to someone such as a tutor, student adviser or the International Student Adviser - sooner rather than later.

## POPULATION

With a population of approximately four million inhabitants, the Republic of Ireland is the least densely populated country in Europe. Northern Ireland has a population of around one and a quarter million. Dublin has a population of over one million.

## POST OFFICES

The General Post Office is located in O'Connell Street, Dublin City Centre. It is open until 8pm Monday to Saturday. There are many sub-post offices and one is located on campus in the Main Restaurant. Stamps, air mail forms, postal orders, postcards, television licenses etc. can be purchased there. A 55c stamp is required for a standard letter or card to the island of Ireland. 82c to the rest of the world. Make sure you mark 'Airmail' on mail going outside Ireland.

Opening hours: 10.00am – 1.00pm/ 2.30pm – 5.30pm

## PRAYER ROOMS

Because of the large number of Muslim/Islamic students studying medicine in UCD, prayer rooms are available in the UCD Health Sciences Centre as well as in the UCD Science Centre in the Belfield campus.



## QUESTIONS

If you are not sure of something, then ask! The International Office staff are always willing to assist international students with queries of all sorts, big or small!

## RACISM

We do not tolerate racist language or behaviour at any level. If, during your stay with us, you feel that you have been subjected to any form of racial discrimination, please contact the International Office immediately. Ireland has committed itself internationally to fight against all forms of racial discrimination and the government has set up a national action plan against racism. For further information log onto [www.diversityireland.ie](http://www.diversityireland.ie).

## RAMADAN

Muslims in Ireland observe Ramadan the same as Muslims the world over. You can contact the Mosque in Clonskeagh (just outside the Belfield campus) for details.

## SCHENGEN VISA

If you require a visa to travel to other European countries, and you plan to visit multiple countries in Europe during your stay in Ireland, the Schengen visa agreement might be to your advantage. 25 European countries currently participate in this agreement including Austria, Belgium, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Italy, Latvia, Lithuania, Luxemburg, Malta, Netherlands, Norway, Poland, Portugal, Slovakia, Slovenia, Spain, Sweden and Switzerland. With a Schengen visa visitors may enter one country and travel freely throughout the Schengen zone. For further information on applying see [www.eurovisa.info](http://www.eurovisa.info).

## SHOPPING

There is a small Centra supermarket located at the Merville Residences and a Spar supermarket located at the corner of Foster's Avenue and Roebuck Road. The nearest shopping centre to the Belfield campus is the Merrion Centre (about 20 minutes walk). Opening hours are 8.00am to 10.00pm Monday to Friday 8.00am to 10.00pm Saturday and 10.00am to 8.00pm Sunday. City centre shops open from 9.00am to 6.00pm and on Thursdays until 8.00pm. On Saturdays, stroll through the centre of Dublin and visit the open fruit stalls of Moore Street and the variety of stalls in the George's Street Arcade.



## SMOKING BAN

Smoking is prohibited in all enclosed places of work in Ireland. This means that you may not smoke in office blocks, university buildings, restaurants and pubs.

## SNACKING

Never eat or drink while at lectures and, if possible, try to keep chewing gum for after meal times.

## STUDY TECHNIQUES

Information on study techniques is available from the International Student Advisor. Don't forget to turn off your mobile phone while studying – it is a huge distraction.

## TELEPHONES

Telephones are not provided in the apartments of the student residences, although there are payphones available in some houses. UNICARE emergency phones are located throughout campus. The emergency telephone number is 716 7999 (on-campus 7999). For information on UNICARE see section 11.14. Instructions for using payphones are found on the wall of a telephone box and in the front of the telephone directory. Both coin and card operated telephones can be found around the city and on campus. Prepaid phone cards are on sale in the Students' Union shop on the ground floor of the Library Building. The international access code from Ireland is 00. Also available to buy in the Students' Union shops and other kiosks around the city are prepaid international calling cards. These offer reduced telephone rates to foreign countries, provided you call during off-peak hours. There are also shops in the city centre where you can make international telephone calls and pay when you are finished. They offer competitive rates to make international telephone calls. See also "Mobile Phones".

## TIME

Ireland observes Greenwich Mean Time (GMT) in the winter, but in the summer Ireland operates Daylight Saving Hours (GMT plus one hour). A map of world-wide time zones relative to GMT can be found in the front of the telephone directory.

## TIPPING

If restaurants add a service charge, there is no need to tip. If they do not, a 10% tip would be appropriate.



## TOURS

Taking a tourist bus may not seem very 'cool' but it's a good way of getting your bearings and also getting to see a little bit of the surrounding countryside. Dublin Bus operate a 'hop-on hop-off' tour which lasts about one hour. However, the ticket is valid all day and you can get off at any of the twelve stops along the way. Get details from Dublin Bus, 59 Upper O'Connell Street, Dublin 1, or from Dublin Tourism, Suffolk Street. The Gray Line Old Dublin Tour 'hop-on-hop-off' also takes you to Dublin Zoo in the Phoenix Park. Check out the Gray Line desk at Dublin Tourism. Outside of Dublin you can visit Glendalough, Co. Wicklow, a monastic settlement which began in the seventh century and lasted until the sixteenth century. The St. Kevin's Bus (tel: 01 281 8119) leaves at 11.30am from outside the Mansion House on Dawson Street. Powerscourt Demesne, Enniskerry, Co. Wicklow is well worth a visit. Check out Gray Line tours (tel: 01 605 7705), Mary Gibbons Tours (tel: 01 283 9973) or Dublin Bus (tel: 01 872 9010). You can also take Dublin Bus no. 44 from Hawkins Street to Enniskerry Village and walk to Powerscourt (about 10 to 15 minutes). Also make use of the DART trains to visit the seaside town of Bray and the fishing village of Howth.

## TUTORIAL

A tutorial is a small-sized class where students discuss topics raised in lectures and produce written work.

## UNDERSTANDING

Don't expect to understand everything that Irish people say to you. If you don't understand what someone is saying, or if you find a person is speaking too fast, just smile and ask them to slow down. There are so many words and phrases that Irish people use which can seem strange when first encountered. We often say 'sure that's grand' meaning 'that's fine' or 'that's okay', some people will also say a 'grand' when referring to 'a thousand Euro' – it can be confusing!! We walk on the 'footpath' not the 'pavement' or the 'sidewalk', we go to the 'cinema' not to the 'movies' (though 'movies' is beginning to come into usage).

## USEFUL ADDRESSES

see Appendices 7 and 8.

## VACATION

Irish people talk of holidays, not vacations. So you will have Christmas holidays and summer holidays and bank holidays. The biggest street celebration (and a bank holiday) is on St. Patrick's Day (17 March) when most towns in Ireland have a St. Patrick's Day parade. The parade in Dublin is well worth attending.

## WEATHER

Ireland has a temperate climate with summer temperatures ranging from 16-24 degrees. In winter the temperature rarely drops below freezing point, but because of wind and rain and the ensuing dampness, the climate can seem cold. The weather varies a lot so you can have sun and showers in one day. The following chart gives an indication of what the weather is like each month in Ireland. During the autumn the weather can be very nice with cool bright days and the leaves on the trees turning golden. In spring the blossoms re-appear and lovely spring flowers such as daffodils and crocus come out. The campus is very beautiful in spring, well worth strolling around.

## XMAS

Shortened version of Christmas. A Christmas lunch (held a few days before Christmas Day) is organised for those of you who are not going home for Christmas.

## YAWNING

If you are yawning and losing concentration while studying, take a short break. Walk around, get a bit of fresh air, do some light exercise.

## ZED

The Irish pronunciation of the US 'Zee' – the last letter of the alphabet.



## ZZZ

Make sure you get 8 hours sleep each night – sleeping helps to refresh the mind. At exam time plan your schedule to include a full nights' sleep.

	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Average Daily Max (°C)	8	8	10	13	13	18	20	19	17	14	10	8
Average Daily Min (°C)	2	2	3	4	4	9	11	11	9	6	4	3
Average Monthly rainfall (mm)	55	55	51	45	45	57	70	74	72	70	67	74

## **APPENDIX 1**

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## **APPENDIX 2**

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## **APPENDIX 3**

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## **APPENDIX 8**

USEFUL ADDRESSES AND WEBSITES IN DUBLIN

## **APPENDIX 9**

FLAT SHARING - PRACTICAL TIPS

## **APPENDIX 10**

MAPS: AIRCOACH ROUTE MAP  
DUBLIN AND UNIVERSITY COLLEGE DUBLIN  
UNIVERSITY COLLEGE DUBLIN CAMPUS MAP

## APPENDIX 1

### COLLEGES AND SCHOOLS OF UNIVERSITY COLLEGE DUBLIN

#### College of Arts and Celtic Studies

- School of Archaeology
- School of Art History & Cultural Policy
- School of Classics
- School of English, Drama & Film
- School of History & Archives
- School of Irish, Celtic Studies, Irish Folklore & Linguistics
- School of Languages & Literatures
- School of Music

#### College of Business and Law

- School of Business
- School of Law

#### College of Engineering, Mathematical and Physical Sciences

- School of Architecture, Landscape and Civil Engineering
- School of Chemical and Bioprocess Engineering
- School of Computer Science and Informatics
- School of Electrical, Electronic, and Mechanical Engineering
- School of Geological Sciences
- School of Mathematical Sciences
- School of Physics

#### College of Human Sciences

- School of Applied Social Sciences
- School of Economics
- School of Education and Lifelong Learning
- School of Geography, Planning and Environmental Policy
- School of Information and Library Studies
- School of Philosophy
- School of Politics and International Relations
- School of Psychology
- School of Social Justice
- School of Sociology

#### College of Life Sciences

- School of Agriculture, Food Science and Veterinary Medicine
- School of Biology and Environmental Science
- School of Biomolecular and Biomedical Science
- School of Chemistry and Chemical Biology
- School of Medicine and Medical Science
- School of Nursing, Midwifery and Health Systems
- School of Physiotherapy and Performance Science
- School of Public Health and Population Science



## APPENDIX 2

### THE PRESIDENT'S OFFICE AT UNIVERSITY COLLEGE DUBLIN

**Dr Hugh Brady**  
President

**Dr Philip Nolan**  
Registrar, Deputy President and Vice-President for Academic Affairs

**Professor Desmond Fitzgerald**  
Vice-President for Research

**Mr Eamonn Ceannt**  
Vice-President for Capital and Commercial Development

**Dr Martin Butler**  
Vice-President for Students

**Dr Padraic Conway**  
Vice-President for University Relations

**Mr Eamon Drea**  
Vice-President for Staff

**Mr. Gerry O'Brien**  
Vice-President for Finance, Bursar

**Aine Gibbons**  
Vice-President for Development

**Professor Mary Daly**  
Principal, UCD College of Arts and Celtic Studies

**Mr Paul Haran**  
Principal, UCD College of Business and Law

**Professor Brigid Laffan**  
Principal, UCD College of Human Sciences

**Professor Maurice Boland**  
Principal, UCD College of Life Sciences

**Professor Nick Quirke**  
Principal, UCD College of Engineering, Mathematical and Physical Sciences

## APPENDIX 3

### LIST OF YOUTH HOSTELS/BUDGET ACOMODATION

*Prices start from €15 per night and weekly rates may be available.*

#### Abbey Court

29 Bachelors Walk  
Dublin 1, Ireland  
Tel: +353 1 878 0700  
Fax: +353 1 878 0719  
Email: info@abbey-court.com  
Web: www.abbey-court.com

#### Abraham House

82/83 Lr. Gardiner Street  
Dublin 1, Ireland  
Tel: +353 1 855 0600  
Fax: +353 1 855 0598  
Email: stay@abraham-house.ie  
Web: www.abraham-house.ie

#### Ashfield House

19/20 D'Olier Street  
Dublin 2, Ireland  
Tel: +353 1 679 7734  
Fax: +353 1 679 0852  
Email: ashfield@indigo.ie  
Web: www.ashfieldhouse.ie

#### Avalon House

55 Aungier Street  
Dublin 2, Ireland  
Tel: +353 1 475 0001  
Fax: +353 1 475 0303  
Email: info@avalon-house.ie  
Web: www.avalon-house.ie

#### Barnacles

Temple Bar House,  
19 Temple Lane  
Dublin 2, Ireland  
Tel: +353 1 671 6277  
Fax: +353 1 671 6591  
Email: tbh@barnacles.ie  
Web: www.barnacles.ie

#### The Brewery Hostel

22-23 Thomas Street  
Dublin 8, Ireland  
Tel: +353 1 453 8600  
Fax: +353 1 453 8616  
Email: brewery@irish-hostel.com  
Web: www.irish-hostel.com

#### Dublin International Youth Hostel

61 Mountjoy Square  
Dublin 7, Ireland  
Tel: +353 1 830 4555  
Fax: +353 1 830 1600  
Email: mailbox@anoige.ie  
Web: www.anoige.ie

#### Isaac's Hostel

2/5 Frenchman's Lane  
Dublin 1, Ireland  
Tel: +353 1 855 6215  
Fax: +353 1 855 6574  
Email: hostel@isaacs.ie  
Web: www.isaacs.ie

#### Jacob's Inn

21-28 Talbot Place  
Dublin 1, Ireland  
Tel: +353 1 855 5660  
Fax: +353 1 855 5664  
Email: jacobs@isaacs.ie  
Web: www.isaacs.ie

#### Kinlay House

2-12 Lord Edward Street  
Dublin 2, Ireland  
Tel: +353 1 679 6644  
Fax: +353 1 679 7437  
Email: info@kinlaydublin.ie  
Web: www.kinlayhouse.ie

#### Litton Lane Hostel

2-4 Litton Lane  
Dublin 1, Ireland  
Tel: +353 1 872 8389  
Fax: +353 1 872 0039  
Email: litton@irish-hostel.com  
Web: www.irish-hostel.com

#### Marlborough Hostel

81-82 Marlborough Street  
Dublin 1, Ireland  
Tel: +353 1 874 7629/7812  
Fax: +353 1 874 5172  
Web: www.irish-hostel.com  
Web: www.marlboroughhostel.com

## APPENDIX 4

### LIST OF ESTATE AGENTS FOR OFF-CAMPUS ACCOMMODATION

#### Abbott Matthews & Co.

40 Dame Street (corner of Trinity Street)  
Dublin 2, Ireland  
Tel: +353 1 679 2434  
Fax: +353 1 679 2453  
Email: [info@abbotmatthews.com](mailto:info@abbotmatthews.com)  
Web: [www.abbottmatthews.com](http://www.abbottmatthews.com)

#### Christies Estate Agents

95-97 Morehampton Road  
Donnybrook  
Dublin 4, Ireland  
Tel: +353 1 667 0099  
Fax: +353 1 667 0107  
Email: [lettings@christiesestates.com](mailto:lettings@christiesestates.com)  
Web: [www.christiesestates.com](http://www.christiesestates.com)

#### Dial-a-Short-let

80 Haddington Road  
Dublin 4, Ireland  
Tel: +353 1 667 2541  
Fax: +353 1 668 5911  
Email: [info@dialashortlet.com](mailto:info@dialashortlet.com)  
Web: [www.dialashortlet.com](http://www.dialashortlet.com)

#### Dublin Letting Co.

89 Rathgar Road  
Dublin 6, Ireland  
Tel: +353 1 478 8000  
Fax: +353 1 478 8055  
Email: [info@dublinlettingcompany.com](mailto:info@dublinlettingcompany.com)  
Web: [www.dublinlettingcompany.com](http://www.dublinlettingcompany.com)

#### Home Locators

35 Dawson Street (opp Mansion House)  
Dublin 2, Ireland  
Tel: +353 1 679 5233/679 5214  
Fax: +353 1 679 2715  
Email: [info@homelocators.ie](mailto:info@homelocators.ie)  
Web: [www.homelocators.ie](http://www.homelocators.ie)

#### Lisney

24 St. Stephen's Green  
Dublin 2, Ireland  
Tel: +353 1 638 2700  
Fax: +353 1 676 6540  
Email: [dublin@lisney.com](mailto:dublin@lisney.com)  
Web: [www.lisney.com](http://www.lisney.com)

#### Lowe & Associates

142 Lr. Rathmines Road  
Dublin 6, Ireland  
Tel: +353 1 496 0844  
Fax: +353 1 496 0501  
Email: [rathmines@lowe.ie](mailto:rathmines@lowe.ie)  
Web: [www.lowe.ie](http://www.lowe.ie)

#### Also check the websites:

[www.daft.ie](http://www.daft.ie)  
[www.unison.ie](http://www.unison.ie)  
[www.let.ie](http://www.let.ie)  
[www.myhome2let.ie](http://www.myhome2let.ie)  
[www.letbynet.com](http://www.letbynet.com)

## APPENDIX 5

## LIST OF COUNTRIES WHOSE CITIZENS REQUIRE A TRANSIT VISA

*N.B. The list above is correct as at 28 February 2009. However, it is important to note that additions and deletions are regularly made to both the non-visa and transit visa lists. If in doubt contact Irish Naturalisation and Immigration Service, tel: +353 1 616 7700 and ask for Visa Section or check [www.inis.gov.ie](http://www.inis.gov.ie)*

AFGAHNISTAN	IRAN	SOMALIA
ALBANIA	IRAQ	SRI LANKA
CUBA	LEBANON	ZIMBABWE
DEMOCRATIC REPUBLIC OF THE CONGO	MOLDOVA	
ERITREA	MONTENEGRO	
ETHIOPIA	NIGERIA	
GHANA	SERBIA	

## LIST OF COUNTRIES WHOSE PASSPORT HOLDERS DO NOT REQUIRE VISAS TO ENTER IRELAND:

ANDORRA	ITALY	SOUTH KOREA
ANTIGUA and BARBUDA	JAPAN	SPAIN
ARGENTINA	KIRIBATI	SWAZILAND
AUSTRALIA	LATVIA	SWEDEN
AUSTRIA	LESOTHO	SWITZERLAND
BAHAMAS	LIECHTENSTEIN	TONGA
BARBADOS	LITHUANIA	TRINIDAD & TOBAGO
BELGIUM	LUXEMBOURG	TUVALU
BELIZE	MACAU (special administrative Region)	UNITED KINGDOM & Colonies
BOLIVIA	MALAWI	UNITED STATES of AMERICA
BOTSWANA	MALAYSIA	URUGUAY
BRAZIL	MALDIVES	VANUATU
BRUNEI	MALTA	VATICAN CITY
BULGARIA	MAURITIUS	VENEZUELA
CANADA	MEXICO	BRITISH DEPENDENT
CHILE	MONACO	TERRITORIES (COLONIES)
COSTA RICA	NAURU	ANGUILLA
CROATIA	NETHERLANDS	BERMUDA
CYPRUS	NEW ZEALAND	BRITISH ANTARCTIC
CZECH REPUBLIC	NICARAGUA	TERRITORY (South Georgia, South Sandwich Islands)
DENMARK	NORWAY	BRITISH INDIAN OCEAN
DOMINICA	PANAMA	TERRITORIES (Chagos Archipelago, Peros Banos, Diego Garcia, Danger Island)
EL SALVADOR	PARAGUAY	CAYMAN ISLANDS
ESTONIA	POLAND	FALKLAND ISLANDS and
FIJI	PORTUGAL	DEPENDENCIES
FINLAND	ROMANIA	GIBRALTAR
FRANCE	SAINT KITTS & NEVIS	MONTSERRAT
GERMANY	SAINT LUCIA	PITCAIRN (Henderson, Ducie and Oneno Islands)
GREECE	SAINT VINCENT & THE GRENADINES	St. HELENA and
GRENADA	SAMOA	DEPENDENCIES (Ascension Island, Tristan Da Cunha)
GUATEMALA	SAN MARINO	The SOVERIGN BASE AREAS of
GUYANA	SEYHELLES	AKROTIRI and DHEKILA
HONDURAS	SINGAPORE	TURKS and CAICOS ISLAND
HONG KONG (Special administrative Region)	SLOVAK REPUBLIC	BRITISH VIRGIN ISLANDS
HUNGARY	SLOVENIA	
ICELAND	SOLOMON ISLANDS	
ISRAEL	SOUTH AFRICA	

Applicants who are holders of Convention travel documents issued by EEA states should refer to Article 3 of the Immigration Act 2004 (Visas) (No.2) Order 2006 (Short visits only).

## APPENDIX 6

## LIST OF SOCIETIES IN UCD

*Full details available from: Students' Consultative Forum, Student Centre, Belfield. (tel: +353 1 716 3100)*

Agricultural Science Society	European Law Students	Parents Society
Actuarial & Financial Society	Fianna Fáil (Kevin Barry Cumann)	Pharmtox Society
Agriculture & Food Engineering Society	Film & Video Society	Paintball Society
AIESC	Fine Gael	Penang Medical College Students
Alternative Music Society	Formula One Society	Association Society
AMSA	Forestry	Physiotherapy Society
Amnesty International	French Society	Physiology Society
An Cumann Dramíochta	Games Society	Philosophy Society
An Cumann Gaelach	GAA Supporters Society	Poker Society
An Cumann Liteartha	Geography Society	Photographic Society
Animal Rights	German Society	Pioneer Society
Archaeological Society	Geological Society	Planning Society
Architecture Society	Global Action	Political Studies Society
Arts Society	Greens	Postgraduate Business Society
Backpacker Society	Hip Hop	Postgraduate Engineering Society
Belfield Folk Group	History Society	Psychological Society
Biochemical Society	Hellenic - Greek Society	Quinn Society
Biological Society	Human Resources Society	Q-Soc
Business & Legal Society	International Students Society	R&B
Campus Television Network (CTN)	Internet (NetSoc)	Retrospective Society
Celtic Supporters' Society	Irish Red Cross	Science Fiction & Fantasy Society
Chemical Society	Islamic Society	Scientific Society
Chemical Engineering Society	Italian Society	Sinn Féin
Chess Society	Jazz Society	Soccer Supporters Society
Chinese Students & Scholars Association	Jewish Students Society	Social Science Society
Christian Union	Juggling Society	Socialist Party
CIMS	Labour Party	Socialist Worker Student Society
Civil Engineering Society	Landscape Horticulture Society	Socialist Alternative Society
Classical Society	Law Society	Spanish Society
College Tribune	Legal Advice Centre	St. Vincent de Paul Society
Comedy Society	Lesbian, Gay & Bisexual Society	Stock Society
Commerce & Economics Society	Life	Suas
Complementary Health Society	Literary & Historical Society	Traditional Music Society
Computer Science Society	Livingstones Society	Turf Appreciation Society
Countryside UCD	Mathematical Society	Veterinary Students Union
Dance Society	Mature Students Society	Visual Arts Society
Dramatic Society	Mechanical Engineering Society	Womens Studies Society
Dutch Society	Medical Society	Wine Cultural Society
Economics Society	Medical Students Overseas Relief	World Aid
Education	Microbiological Society	Youth 2000
Electrical Engineering Society	Music Society	Youth Defence
Engineering Society	Newman Society	Young Progressive Democrats
English Literature	Nurses Society	
Equality Society	Outreach Society	
Erasmus Student Network	Pagan Society	

**APPENDIX 6**

## LIST OF SPORTS CLUBS IN UCD

*Full details available from: Students' Consultative Forum, Student Centre, Belfield. (tel: +353 1 716 3100)*

Aikido	Hurling	Squash
Archery	Judo	Sub-Aqua
Athletics	Karate	Surf Club
Badminton	Kick-Boxing	Swimming & Waterpolo
Basketball	Mountaineering	Table Tennis
Boat	Netball	Tae Kwan Do
Boxing	Ninjutsu	Tai Chi Chuan
Brazilian Jiu-Jitsu	Olympic Handball	Tennis
Camogie	Orienteering	Trampoline
Canoe	Pool & Snooker	Ultimate Frisbee
Caving & Pot-holing	Raquetball	Venture
Cycling	Rifle	Volleyball
Equestrian	Rugby	Wind Surfing
Fencing	Sailing	Wrestling
Gaelic Football	Shaolin Kung Fu	
Golf	Ski & Snowboarding	
Handball	Soccer	
Hockey	Softball	

## APPENDIX 7

### USEFUL ADDRESSES IN UNIVERSITY COLLEGE DUBLIN

#### Accommodation Office

UCD, Belfield  
Dublin 4, Ireland  
**Email:** residences@ucd.ie

#### Admissions Office

Student Desk  
Tierney (Administration) Building  
UCD, Belfield, Dublin 4, Ireland  
**Tel:** +353 1 716 1555  
**Email:** studentdesk@ucd.ie

#### Assessment and Logistics Unit (Examinations)

Student Desk  
Tierney (Administration) Building  
UCD, Belfield, Dublin 4, Ireland  
**Tel:** +353 1 716 1555  
**Email:** assessment@ucd.ie

#### Fees and Grants Office

Student Desk  
Tierney (Administration) Building  
UCD, Belfield, Dublin 4, Ireland  
**Tel:** +353 1 716 1555  
**Email:** studentdesk@ucd.ie

#### UCD Graduate Studies

UCD Research Building  
Belfield, Dublin 4, Ireland  
**Tel:** +353 1 716 7632/7635  
**Fax:** +353 1 269 1963  
**Email:** pgstudy@ucd.ie

#### UCD International Office

Tierney (Administration) Building  
UCD, Belfield, Dublin 4, Ireland  
**Tel:** +353 1 716 1701/1398/1661  
**Fax:** +353 1 716 1165  
**Email:** international@ucd.ie

#### UCD Registry

Student Desk  
Tierney (Administration) Building  
UCD, Belfield, Dublin 4, Ireland  
**Tel:** +353 1 716 1555  
**E-mail:** studentdesk@ucd.ie

#### Student Health Service

Student Centre  
UCD, Belfield, Dublin 4, Ireland  
**Tel:** +353 1 716 3133/3134  
**Fax:** +353 1 716 3145

#### Students' Union

Student Centre  
UCD, Belfield, Dublin 4, Ireland  
**Tel:** +353 1 716 3108  
**E-mail:** su@ucd.ie

#### Merville:

**Tel:** +353 1 716 1034  
**Email:** accommodation.office@ucd.ie

#### Roebuck Hall:

**Tel:** +353 1 716 1005  
**E-mail:** roebuckhall@ucd.ie

#### Glenomena:

**Tel:** +353 1 716 1030  
**Email:** info.glenomena@ucd.ie

#### Belgrove:

**Tel:** +353 1 716 8777  
**E-mail:** belgroveresidence@eircom.net

### USEFUL WEBSITES IN UNIVERSITY COLLEGE DUBLIN

#### Main UCD Website:

[www.ucd.ie](http://www.ucd.ie)

#### UCD International Office:

[www.ucd.ie/international](http://www.ucd.ie/international)

#### UCD Admissions Office:

[www.ucd.ie/horizons](http://www.ucd.ie/horizons)

#### UCD Graduate Studies Office:

[www.ucd.ie/pgstudy](http://www.ucd.ie/pgstudy)

#### UCD Fees Office:

[www.ucd.ie/fees](http://www.ucd.ie/fees)

#### UCD Assessment and Logistics Office (Exams):

[www.ucd.ie/exams](http://www.ucd.ie/exams)

#### UCD Registry:

[www.ucd.ie/registry](http://www.ucd.ie/registry)

#### UCD Library:

[www.ucd.ie/library](http://www.ucd.ie/library)

#### Student Information System:

[www.ucd.ie/sisadmin/stuweb](http://www.ucd.ie/sisadmin/stuweb)

#### UCD Graduate School of Business:

[www.smurfitschool.ie/](http://www.smurfitschool.ie/)

#### Applied Language Centre:

[www.ucd.ie/alc](http://www.ucd.ie/alc)

## APPENDIX 8

### USEFUL ADDRESSES IN DUBLIN

#### Bord Failte (Tourism Board)

Baggot Street Bridge  
 Baggot Street  
 Dublin 2, Ireland  
 Tel: 1850 230 330  
 Web: [www.discoverireland.ie](http://www.discoverireland.ie)

#### Bus Atha Cliath (Dublin Bus)

59 Upper O'Connell Street  
 Dublin 1, Ireland  
 Tel: +353 1 873 4222  
 Web: [www.dublinbus.ie](http://www.dublinbus.ie)

#### Bus Eireann (Irish Bus)

Busáras (Central Bus Station)  
 Store Street  
 Dublin 1, Ireland  
 Tel: +353 1 836 6111  
 Web: [www.buseireann.ie](http://www.buseireann.ie)

#### Dublin Tourism Centre

Suffolk Street  
 Dublin 2, Ireland  
 Tel: +353 1 605 7700  
 Web: [www.visitdublin.com](http://www.visitdublin.com)

#### Irish Naturalisation and Immigration Service (INIS)

Visa Section  
 13-14 Burgh Quay  
 Dublin 2, Ireland  
 Tel: +353 1 616 7700  
 Web: [www.inis.gov.ie](http://www.inis.gov.ie)

#### Iarnrod Eireann (Irish Rail)

Head Office Connolly Station  
 Dublin 1, Ireland  
 Passenger Information (incl. DART):  
 Tel: +353 1 703 4070  
 Web: [www.irishrail.ie/home](http://www.irishrail.ie/home)

#### Irish Council for International Students (ICOS)

41 Morehampton Road  
 Dublin 4, Ireland  
 Tel: +353 1 660 5233  
 Fax: +353 1 668 2320  
 Email: [office@icosirl.ie](mailto:office@icosirl.ie)  
 Web: [www.icosirl.ie](http://www.icosirl.ie)

#### Justice, Equality & Law Reform, Department of

13-14 Burgh Quay  
 Dublin 2, Ireland  
 Tel: +353 1 616 7700 (10.00am to 12.30pm Mon - Fri)  
 Web: [www.justice.ie](http://www.justice.ie)

#### Garda Síochána (Police)

Donnybrook  
 Dublin 4, Ireland  
 Tel: +353 1 666 9200  
 Garda Confidential Freephone: 1800 666 111  
 Web: [www.garda.ie](http://www.garda.ie)

### USEFUL WEBSITES IN DUBLIN

Irish Council for International Students:  
[www.icosirl.ie](http://www.icosirl.ie)

International Education Board of Ireland:  
[www.educationireland.ie](http://www.educationireland.ie)

Association for Higher Education Access and Disability:  
[www.ahead.ie](http://www.ahead.ie)

Information on Public Services  
[www.citizensinformation.ie](http://www.citizensinformation.ie)

Government of Ireland:  
[www.irlgov.ie](http://www.irlgov.ie)

Irish Government International Directory:  
[www.ask-ireland.com](http://www.ask-ireland.com)

Tourism in Ireland  
 Irish Tourist Board:  
[www.discoverireland.ie](http://www.discoverireland.ie)

Information about each county in Ireland:  
[www.local.ie](http://www.local.ie)  
[www.goireland.ie](http://www.goireland.ie)

Dublin Tourism:  
[www.visitdublin.com](http://www.visitdublin.com)





## APPENDIX 9

### FLAT SHARING

The essence of a successful flat-share is having respect for one another. Each person's point of view is valid and it is important to try to understand a different point of view. Compromise is what it is all about. Remember you are here to study and get on successfully in your exams - this is facilitated by a happy 'home' environment, so making the flat-share work is in everyone's interest.

#### Practical Tips

All flat-mates should get together at the beginning of their tenancy to work out the following:

- Will there be a common fund for milk/tea/bread/cleaning equipment, etc or will they operate separately of one another? If operating separately it means that you ask whoever owns the milk whether you can take some. Don't drain the last drop!.
- How electricity will be paid for? In Merville there is a card system, in Belgrove a two-monthly bill. How you divide the cost needs to be worked out in advance. Please note, electricity is quite expensive in Ireland, so turn off electrical equipment (including shower) when not in use.
- Who cleans up the common areas (presumably you will clean up your own room!)? Do you get together as necessary or take responsibility for a week at a time? What about dirty dishes, when are they going to be done - immediately, or when they are all piled up and there are no clean ones left?
- Are you going to cook evening meals together? Perhaps you will set up a rota.
- Talk about how you will organise entertaining guests. What about friends who smoke, can they smoke in a non-smoking apartment? (check your licence to reside) How late can they stay, particularly during the middle of the week?
- Television - are you going to rent one between you?
- Have you different dietary needs/restrictions? Remember to respect other peoples' requirements and come to some agreement concerning them.

#### Some problems may occur, such as:

- Music too loud
- Arguments about TV programmes
- Too many friends calling or staying too late
- People not doing their share of the cleaning/shopping

APPENDIX 10  
AIROCOACH ROUTE MAP



# APPENDIX 10

## DUBLIN AND UNIVERSITY COLLEGE DUBLIN MAP



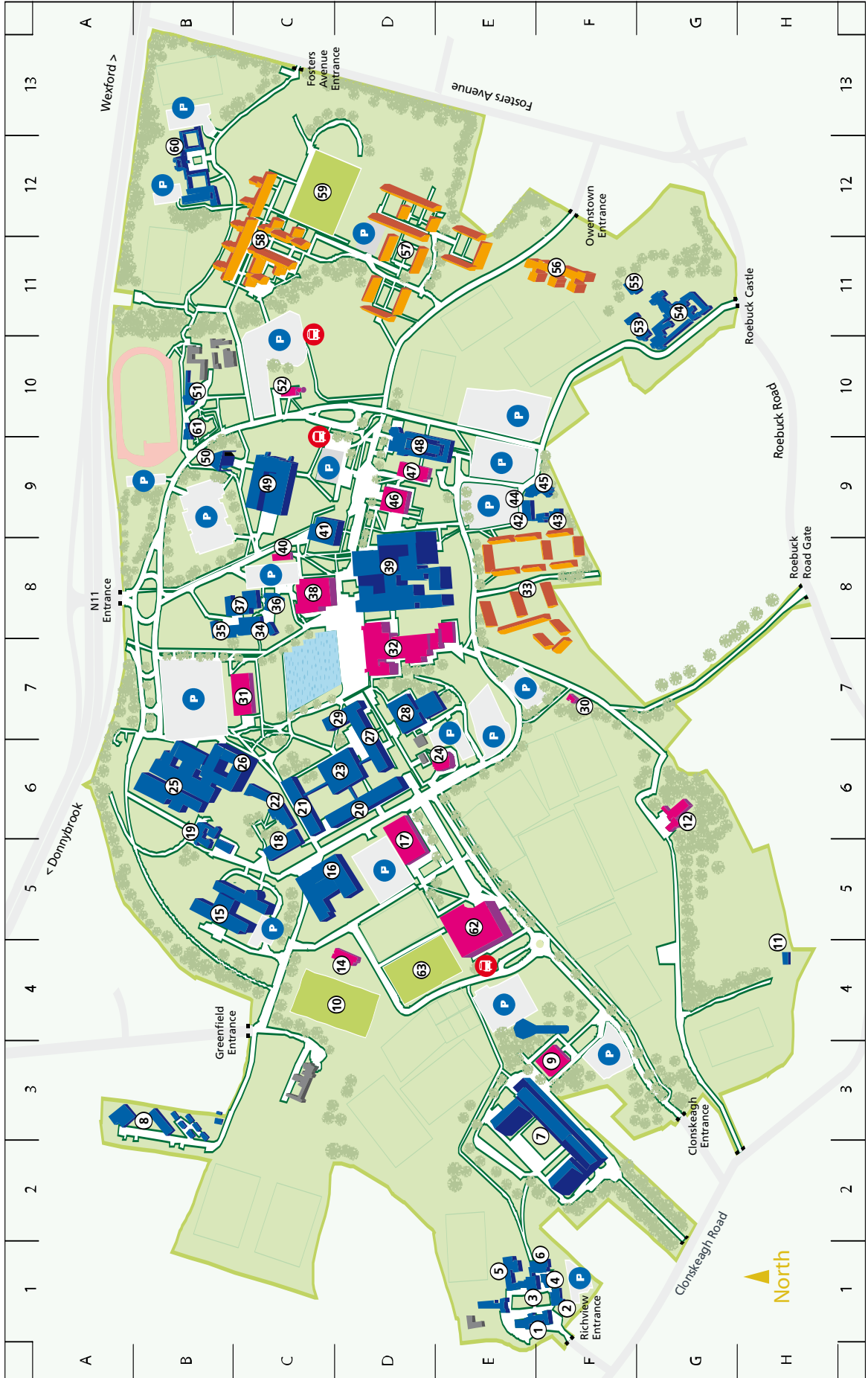
APPENDIX 10

UNIVERSITY COLLEGE DUBLIN CAMPUS MAP



Belfield Campus Map

- LEGEND
- General Building
  - Academic Building
  - Residential Building



<b>Building Index</b>	<b>No.</b>	<b>Grid</b>
Agnes McGuire Social Work Building	42	E9
UCD Agriculture and Food Science Centre	28	D7
Architecture	1	E1
Ardmore House	36	C8
Bank	40	C8
Belfield Bowl	10	C4
UCD Clinton Centre for American Studies	51	B10
Belfield Park	59	C12
Belgrove Student Residences	33	E8
Bicycle Shop	61	B10
UCD Centre for Research in Infectious Diseases	35	B8
Centre for Synthesis and Chemical Biology	29	C7
UCD Computer Centre	18	C5
UCD Computer Science and Informatics Centre	22	C6
UCD Conway Institute	15	B5
Daedalus Building	41	C8
Energy Centre	9	F3
UCD Engineering and Materials Science Centre	49	C9
Former Philips Building (under construction)	7	E3
UCD Geary Institute	45	F9
Glenomena Student Residences	58	C11
Global Irish Institute	50	B9
Hanna Sheehy-Skeffington Building	44	E9
UCD Health Sciences Centre	16	D5
Humanities Institute of Ireland	43	F9
Industrial Microbiology	37	C8
Lecture Building, Richview	4	F1
UCD Legal Education Centre	55	F11
Library, Richview	3	E1
UCD James Joyce Library	32	D7
Memorial Hall, Richview	2	F1
Merville Student Residences	57	D11
National Hockey Centre	63	E5
National Virus Reference Laboratory	34	C8
Newman Building	39	D8
NovaUCD	60	B12
UCD O'Kane Centre for Film Studies	30	F7
O'Reilly Hall	31	C7
Our Lady Seat of Wisdom Church	24	E6
Pavilion	14	D4
Planning and Environmental Policy	5	E1
UCD Quinn School of Business	48	D9
UCD Restaurant	46	D9
Roebuck Castle	54	G11
Roebuck Hall	53	G11
Roebuck Hall Residence (under construction)	56	F11
Rosemount	11	H4
Rosemount Creche	12	G6
UCD Science Centre (Hub)	23	D6
UCD Science Centre (North)	21	C6
UCD Science Centre (South)	27	D6
UCD Science Centre (West)	20	D6
UCD Sports Centre	62	E4
St Stephens	52	C10
UCD Student Centre	17	D5
UCD Student Club	47	D9
Thornfield	8	B3
Tierney Building	38	C8
Urban Institute of Ireland	6	F1
UCD Veterinary Hospital	25	B6
UCD Veterinary Sciences Centre	26	C6
William Jefferson Clinton Auditorium	50	B9
Woodview House	19	B5

## Campus Information

<b>Catering Facilities</b>	<b>No.</b>	<b>Grid</b>
Arts Café	39	D8
Nine One One	32	D7
O'Briens Sandwich Bar	62	E5
Perk	15/48/60	B5/D9/B12
Science Centre Restaurant	23	D6
UCD Restaurant	46	D9
UCD Student Centre	17	D5
UCD Student Club	47	D9
Sandwich Bar	54	G11

## Academic Index

<b>College of Human Sciences</b>	<b>No.</b>
UCD School of Applied Social Sciences	39
UCD School of Economics	39
UCD School of Education and Lifelong Learning	19, 32, 39, 54
UCD School of Geography Planning and Environmental Policy	1, 5, 39
UCD School of Information and Library Studies	32
UCD School of Philosophy	39
UCD School of Politics and International Relations	32, 39
UCD School of Psychology	39
UCD School of Social Justice	45, 44
UCD School of Sociology	39

## College of Arts & Celtic Studies

	<b>No.</b>
UCD School of Archaeology	39
UCD School of Art History and Cultural Policy	39
UCD School of Classics	39
UCD School of English, Drama and Film	39
UCD School of History and Archives	39, 32
UCD School of Irish, Celtic Studies, Irish Folklore and Linguistics	39
UCD School of Languages and Literatures	30, 39
UCD School of Music	39

## College of Engineering, Mathematics & Physical Sciences

	<b>No.</b>
UCD School of Architecture, Landscape and Civil Engineering	49, 1, 6
UCD School of Chemical and Bioprocess Engineering	49
UCD School of Computer Science and Informatics	22
UCD School of Electrical, Electronic and Mechanical Engineering	49
UCD School of Geological Sciences	20
UCD School of Mathematical Sciences	23, 32
UCD School of Physics	21

## College of Life Sciences

	<b>No.</b>
UCD School of Agriculture, Food Science and Veterinary Medicine	28, 26
UCD School of Biological and Environmental Science	28, 20
UCD School of Chemistry and Chemical Biology	27
UCD School of Medicine and Medical Science	16
UCD School of Nursing, Midwifery and Health Systems	16
UCD School of Physiotherapy and Performance Science	16, 54
UCD School of Public Health and Population Science	19
UCD School of Biomolecular and Biomedical Science	15, 36

## College of Business & Law

	<b>No.</b>
UCD School of Business	48
UCD School of Law	54

## Services

Barber Sports Centre	13	E5
Bicycle Shop	61	B10
Campus Bookshop	32	D7
Centra Supermarket	57	D11
Laundry	58	C11
Post Office	39	D8
Student Union	17	D5
Student Union Shop	32	D7
Student Health Service	17	D5
Pharmacy	17	D5
Copi-Print	32/39	D7/D8

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