Purpose and Function

IT infrastructure and operation underpin delivery of the University's core operations and business. The core infrastructure, configuration of architecture, and service offering impact on the ability of the University to function and to realise its ambitions.

The purpose of the Information Technology Strategy Group (ITSG) is to review and make recommendations to UMT on IT infrastructure needs, configuration, service and prioritisation.

The group will oversee the development of IT Strategy and upon UMT approval, review and prioritise the IT work programme and oversee implementation of major system developments and programmes related to the delivery of the strategy.

Terms of Reference

- Oversee the development of the University Digital Information and Technology Strategy.
- Review requests for new IT services and service enhancements and make recommendations to UMT on appropriate prioritisation.
- Review, prioritise and make recommendations to UMT on University wide IT programmes and projects.
- Advise UMT on prioritisation, budgetary requirements and effective resourcing to support, promote and enhance IT service delivery including updating infrastructure and business systems.
- Oversee the delivery of University wide IT programmes, projects and services, ensuring they are customer focused, value driven and seamless across functional areas.
- Develop IT policies in response to external and internal demands covering service delivery, appropriate utilisation of UCD's IT assets and cyber security.
- To maintain oversight of the IT risk register and monitor implementation of mitigation actions and escalate risks to UMT for consideration as required.
- Consider and respond to issues referred to the Group by UMT relating to IT services activities.

Composition

- Deputy President and Registrar (Chair)
- College Principal of Science
- Chief Information Officer (CIO)
- Head of IT Programme and Risk Management
- VP Research Innovation and Impact
- Three faculty members
- Data Protection Officer (DPO)

No single gender should exceed 60% of the membership.

The Group may establish, whether from within its own membership or otherwise, such working groups as it may think fit, to advise, report or undertake projects on any of the above matters.

Reporting Responsibility

The UMT ITSG shall report to the UMT, with reports indicating items for decision by the UMT and items for communication to the UMT. Items for decision should be accompanied by the recommendation of the Group.

Conduct of Business

The UMT ITSG shall meet at least four times a year. The meetings shall be convened by the Chair with a minimum of seven days' notice of a meeting. The members of the Group may not nominate others to attend meetings on their behalf.

The Group is supported by the IT PMO in IT Services.