**RESEARCH MASTER’S/MD TRANSFER TO PHD PROGRAMME**

**ASSESSMENT REPORT & RECOMMENDATION**

*This form should be completed following the Transfer Assessment and should be made available to the student, Principal Supervisor and Head of School. It must be submitted to the Graduate Research Board for final decision. This report applies to any formal progression assessment, from a level 9 to a level 10 programme, as outlined in the Academic Regulations 7.37 to 7.40 and 9.27-9.28. Please note that AR 7.43 states that ‘Membership of the student’s Stage Transfer Assessment Panel and RSP should not normally overlap’[[1]](#footnote-1).*

Student Name: Student Number:

School: Principal Supervisor:

Proposed Doctoral Programme*:*

Date of Assessment:

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**Checklist[[2]](#footnote-2)**

1. Supporting Documentation from Candidate
2. Research and Professional Development Plan (RPDP)[[3]](#footnote-3)
3. Principal Supervisor Progress Report
4. Interview with candidate
5. Presentation by candidate
6. Research Integrity Training Complete *(students admitted after Sept 24 must complete*

*RI Training in Stage 1)*

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*Report (approximately 200 words):*

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###### Assessment Panel Recommendation:

**Admit the student to Stage 1 of the PhD programme**

 **Admit the student to Stage 2 of the PhD programme with advanced standing**

**Do not transfer to the PhD programme**

Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chair of the Assessment Panel

Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Assessment Panel Member 1

Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Assessment Panel Member 2

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Any *exceptional* ‘…overlap of a student’s RSP and Stage transfer assessment Panel will require the *prior* approval of the relevant Governing Board’. [↑](#footnote-ref-1)
2. ‘Checklist’ specifies the documentation/activities upon which this assessment should be based (AR 7.38). [↑](#footnote-ref-2)
3. A copy of this plan (P1 and P2) does not need to accompany this recommendation unless the online RPDP was not used (the online form should be marked as ‘Complete’ by the time the assessment recommendation is submitted). [↑](#footnote-ref-3)