



UCD REGISTRY

2022/23 Curriculum Management Update - Module Descriptor: Edits to Requirements/Prior Learning & Places Closing 13 May

To: Module Coordinators

CC: Heads of School, School Heads for Teaching & Learning, Chairs of Governing Boards, Programme Deans, Vice Principals for Teaching and Learning, College/School Office Directors, School Managers, Programme Directors, College/School Administrators, Programme Managers

Dear Colleagues

The following sections of the module descriptor will close for edits to 2022/23 information on **Friday, 13 May**:

- Requirements/Prior Learning (module requisites)
- Module Places

Please ensure that you have reviewed and updated these details on the [My Modules](#) menu of the [Curriculum Management System](#) (CMS) in advance of this date. All other sections of the descriptor will remain open for edits as per the published [Module Descriptor Edit Timelines 2022/23](#). Your School will be able to amend module places on your behalf up until 29 July.

The following resources are available to assist with making the necessary updates:

- How to use the Module Descriptor [guide](#), [checklist](#) and [video guide](#)
- Drop-in with Curriculum: subscribe to this Google [calendar](#) for details and Zoom links

If you have any queries on the details above, please contact your [College Liaison](#) or curriculum@ucd.ie.

Kind regards

Kate Griffin
Deputy Director of Administrative Services
UCD Registry

Useful Links

[Contact your College Liaison](#)
[Drop-in with Curriculum \(Zoom\)](#)
[Module Descriptor Edit Timelines for 2022/23](#)
[How to use the Module Descriptor](#)
[Editing the Module Descriptor \(video guide\)](#) / [Module Descriptor Checklist](#)
[Modules Missing Data](#)
[Curriculum Management Reporting - InfoHub](#)
[Academic Regulations](#)

Get in Touch



Curriculum Team



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