



UCD REGISTRY

Curriculum Management Update: September-intake Major Structures

To: Heads of School, School Heads for Teaching & Learning, Chairs of Governing Boards, Programme Deans, Vice Principals for Teaching and Learning, College/School Office Directors, Programme Directors, College/School Administrators, Programme Managers

Dear Colleagues,

The Structures Change Request form that was used to capture amendments to structures as part of preparations for registration 2021/22 is now closed. If there is a requirement for a late change to your 2021/22 September-intake major structures, please complete and return a signed [PDARF16](#) Structure Change Proposal form to your [College Liaison](#) / curriculum@ucd.ie for implementation. For further clarification of the type of changes that require this PDARF form, please refer to the [Structures Changes to Majors outside CMS Timelines](#) document.

All other programme changes should continue to be recorded on the existing [PDARF7](#) Programme Change Proposal form for submission to your Governing Board and/or UPB as required.

For queries or assistance on the details above, please contact your [College Liaison](#) or curriculum@ucd.ie.

Regards

Jeremy Britton
Director of Administrative Services
UCD Registry

Useful Links

[Contact your College Liaison](#)
[Drop-in with Curriculum \(Zoom\)](#)
[Curriculum Management Timelines](#)
[Modules Missing Data / Majors Missing Data](#)
[Curriculum Management Reporting - InfoHub](#)
[Academic Regulations](#)

Get in Touch



curriculum@ucd.ie



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