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| College Management Unit | UCD College of Health and Agriculture Science |
| School Unit | UCD School of Medicine - Systems Biology Ireland (SBI) |
| Post Title & Subject Area (if relevant) | Senior Laboratory Attendant |
| Post Duration | Temporary Fixed Term 13 months (Full Time) |
| Grade | Senior Laboratory Attendant |
| Job Sizing Reference N^o | N/A |
| Line Manager | Head of Unit or Nominee |
| Competition Ref. N^o | 018129 |
| HR Administrator | Natalia McDonagh |

Position Summary:

Applications are invited for the temporary role of Senior Laboratory Attendant in Systems Biology Ireland (SBI) at University College Dublin (UCD). The Senior Laboratory Attendant will support Systems Biology Ireland with research and training activities. The position involves working with the laboratory manager to maintain the wet-laboratories and associated areas and to ensure adequate lab support is in place for SBI's larger programmes and projects including the Precision Oncology Ireland and EU MSCA DevelopMed programmes. Activities include but are not limited to updating databases, monitoring consumable usage, maintaining and cleaning equipment, disposing of waste, preparation of buffers / solutions and compliance monitoring.

Principal Duties and Responsibilities:

- Maintaining the SBI wet laboratories and associated equipment and areas, ensuring they are clean, organised, and functional. This includes:
 - preparing reagents, solutions, and materials,
 - performing routine maintenance, cleaning and calibrating laboratory equipment
 - safely handling and disposing of chemical, biological, and other laboratory waste in line with safety regulations
 - safely handling specialised gas cylinders and storing appropriately
 - maintaining an inventory of lab stocks / supplies and ensuring timely restocking of consumables and reagents
 - maintaining databases as necessary
 - assisting in resolving basic technical or operational issues
 - reporting facility-related issues (e.g., electricity, ventilation, plumbing) to the relevant department.
- Fully and flexibly contributing to the workload of a team working on systems biology research projects.
- Supporting operations of research programmes in Systems Biology Ireland.
- Assisting with induction process for new staff and students.
- Assisting with set-up and implementation of new processes, work-flows and/or technologies.
- As part of the team, ensuring compliance with UCD Ethics and Safety requirements and contributing to development of Standard Operating Procedures/Risk Assessments as required.
- Other related duties, tasks and responsibilities as required by the SBI Centre Manager or nominee.

95 Snr Laboratory Attendant_2010 (1108_X) Salary Scale: €38,935 - €40,836 Per Annum

Appointment will be made on scale and in accordance with the Department of Finance guidelines.

Details on eligibility to compete and pension information is available at

<https://www.ucd.ie/hr/resourcing/eligibilitytocompete/>

UCD is committed to creating an inclusive environment where diversity is celebrated and everyone is afforded equality of opportunity. We welcome applications from everyone, including those who identify with any of the protected characteristics that are set out in our Equality, Diversity and Inclusion policy. Learn more about Diversity at <https://www.ucd.ie/workatucd/diversity/>

Reasonable accommodations will be provided to any applicant during the interview process who discloses they have a disability or are neurodiverse.

Selection Criteria

Selection criteria outline the qualifications, skills, knowledge and/or experience that the successful candidate would need to demonstrate for successful discharge of the responsibilities of the post. Applications will be assessed on the basis of how well candidates satisfy these criteria.

Mandatory:

- Knowledge of science or research from relevant formal completed courses.
- Experience of working in a laboratory or similar tightly regulated environment.
- Ability to work independently and under instruction.
- Compliance with relevant Health and Safety guidelines.
- Ability to follow protocols.
- Good interpersonal, team and communication skills (oral and written).
- Computer competency in basic software programmes.
- Pro-active self-starter, able to work on own initiative and as part of a team.
- Excellent planning and organisation skills including a demonstrated ability to work accurately with attention to detail.
- Flexible approach to work, and willingness to assist with change in an evolving organisation.

Desirable:

- A qualification in science or related area.
- Previous experience in working in an educational setting including experience of interacting with staff at various levels and students.
- Experience in contributing to research projects.
- Knowledge of health and safety legislation as it pertains to laboratory work and regulatory requirements.
- Experience of working with a multidisciplinary group of people.
- First aid and safety training.

Supplementary information:

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| The University: | https://www.ucd.ie/ |
| UCD Strategy 2020-2024: Rising to the Future | https://strategy.ucd.ie/ |
| The College/Management Unit: | https://www.ucd.ie/chas/ |
| The School/Programme Office/Unit: | https://www.ucd.ie/medicine/ |
| Equality Diversity and Inclusion at UCD | https://www.ucd.ie/workatucd/diversity/ |
| Other: | https://www.ucd.ie/sbi/ |

Informal Enquiries ONLY to:

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| Name: | Dr Eadaoin Mc Kiernan |
| Title: | SBI Centre Manager |
| Email address: | Eadaoin.mckiernan@ucd.ie |
| Telephone: | Enquiries by email only please |