



# CLÁRLANN UCD UCD REGISTRY

## Reminder to register to your programme for 2024/25

Dear Student,

We note from our records that you have not yet confirmed registration for the current academic year 2024/25. If you are undertaking your studies with UCD you must immediately register to your programme via SISWeb.

Confirm your registration by **5.00 pm on Friday, 01 November 2024** to avoid your student record being deactivated. If your record is deactivated, you will lose access to your UCD IT Account.

### What you need to do

- Log into **SISWeb** (using your UCD Connect login details).
- Click on **My Registration** to confirm your registration.  
Watch the [How to Confirm Registration and access the My Registration Page](#) video.
- If you need to register to modules contact your [School or College Office](#).

### Please note

- If you have not yet paid your fees for 2024/25, you should still register to your programme immediately and pay your fees online as soon as possible. If you cannot pay online, you may use one of the [other payment options](#) available.
- If you owe fees from 2023/24, you may need to pay them before you can register for 2024/25.
- If you are experiencing financial or other issues, you may wish to speak with your [Student Adviser](#) before doing anything. Please do this as soon as possible.
- If you are taking a leave of absence during 2024/25, contact your [School or College Office](#) if you have not already done so.
- If you have withdrawn from UCD, please make sure you have informed your [School or College Office](#) if you have not already done so.

If you need further help, you should contact your [School or College Office](#). Assistance is also available at the [Student Desk](#).

Kind regards,

Unnikrishnan Brijitha Madhavan

Student Records Manager

Clárúchán na Mac Léinn, Táillí & Oibríochtaí Sonraí | Student Registration, Fees & Data Operations  
Clárlann UCD | UCD Registry

## Get in Touch



[UCD Student Desk](#)



[Tierney Building](#)

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