UCD Certificate in Safety & Health at Work

Programme Code: CTLSC011
Major Code: X285

For important information relevant to this year, please visit our website www.ucd.ie/cshw/

Understanding your certificate:

The Certificate programme is intended for managers, supervisors, safety representatives and others who have some responsibility for safety and health at work or those with an interest in safety and health in the workplace. The programme is an introduction to all aspects of safety and health at work. This is a blended learning programme, delivered in a combination of online and face-to-face formats, with comprehensive learning materials. It is delivered between September and May.

Admission requirements:

Students will normally be working while undertaking the programme. Successful applicants will have a minimum of a good level of upper secondary education, be able to write reports and have reasonable computer literacy. Places are offered on a first-come, first-served basis.

Mapping your certificate:

- This is a one-year, part-time multi-disciplinary Certificate programme.
- The programme is mapped at level 7 on the NQAI (National Qualifications Authority of Ireland) framework.
- It is an introduction to a comprehensive range of topics relating to safety and health in the workplace including: legislation; risk and safety management; identification of physical, chemical, psycho-social, and ergonomic hazards; occupational health hazard management and occupational safety hazard management.
- Lectures are given by leading experts in each topic, from various Schools and Colleges within UCD and other universities, the Irish Health and Safety Authority and public and private sector industries.

Modules:

The programme is arranged in four modules:

- **Principles of Occupational Safety and Health**
- **Occupational Health Hazard Management**
- **Occupational Safety Hazard Management**
- **Occupational Safety and Health Project***
  This module is undertaken in the student's own time, with comprehensive text support from UCD.

Each module is assessed by assignment and/or by examination or in-class tests. Students who successfully complete the requirements of all modules will be awarded a Certificate.

Further Module Information:

- Further information on individual modules is available on http://www.ucd.ie/students/course_search.htm
- In order to ensure quality and to meet stakeholders' needs, the programme is subject to a review process and on that basis components of the programme may be altered from time to time.

Blended learning:

Learning takes place through an engaging blend of asynchronous online lectures, attendance on campus for tutorials, and online interaction activities. The online lectures are made available weekly and are supported by pre-lecture and post-lecture learning activities. Students can submit questions online following each lecture and take part in online discussion. Pod-casts are also available to students, with a navigation aide system, to enhance their study skills.

Commitment required from students:

- Students are expected to attend UCD for a mandatory induction day and three other mandatory tutorial days throughout the academic year. Examinations will be held on the tutorial days.
- It is essential that students have access to a personal computer with internet (broadband or wi-fi facilities).
- On a weekly basis students will view a lecture video online at a time that suits them during that week (asynchronous) and engage with pre-lecture and post-lecture learning activities (about 2.5 hours).
- Students will also be required to devote a number of hours each week for personal study of the provided learning materials, to complete assignments and to meet the learning outcomes of the programme. Personal study time will vary for different individuals.
- UCD expects that students who register to its programmes are in a position to commit to attending and being available on scheduled mandatory tutorial/examination dates. Term dates for the next academic year will be available on our website.

New Blended Online Version! Only 4 days attendance in UCD!

UCD Certificate in Safety & Health at Work

UCD School of Public Health, Physiotherapy and Population Science

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www.ucd.ie/phpps/

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Career opportunities:

Students who successfully complete the Certificate in Safety and Health at Work will be able to advise management on a range of OSH issues in their workplace. The UCD Certificate in Safety and Health at Work is accredited by IOSH as the academic requirement for the Tech IOSH grade of membership. Applicants for membership will also need to be able to demonstrate five years experience at an appropriate level in health and safety practice. Further information is available at http://www.iosh.co.uk

Programme fees:

Published fees include all tuition and assessment fees. The fee schedule for all programmes is published on the UCD Fees Office website (http://www.ucd.ie/fees/) and refers to the fee for a single academic year. Further information regarding fees, including the fee schedule for non-EU nationals, is also available on the Fees Office website.
As a guide, you can visit our website http://www.ucd.ie/cshw/applications/ to find the annual fee for the outgoing year.

Important dates & information:

- Closing date for receipt of applications is the last working day of July.
- Places are offered on a first-come, first-served basis.
- Late applicants may be considered if the quota is not reached by applicants who have applied on time.
- The programme is delivered online between September and May.
- Mandatory Tutorial dates are: September 27th 2013, December 6th 2013, February 28th 2014 and May 2nd 2014.

How to apply:

- Students apply to the UCD online application system. To apply, simply click on http://www.ucd.ie/apply and follow the instructions. A non-refundable application fee applies. The application fee is paid online. Further information on aspects of completing the online form including course codes and 'Frequently Asked Questions' are available on our website.

What must be provided with each application?

The following items must be submitted on or before the application closing date. They may be submitted online or in hard copy format.
- Transcript of highest educational certificate to date.
- IELTS or TOEFL (if relevant, see below).

English language requirements:

Candidates whose first language is not English and whose primary degree was obtained in a country where English is not the official language of instruction must provide proof of proficiency in English such as IELTS or TOEFL. The original certificate of completion of an English language test must be enclosed with the application. In all cases the test results must not be more than 2 years old. THERE ARE NO EXCEPTIONS TO THIS REQUIREMENT. Please visit our website for minimum test requirements: http://www.ucd.ie/cshw/programmescourses/

Other programmes that may be of interest:

- **Higher Diploma in Safety, Health and Welfare at Work**
- **Graduate Certificate in Occupational Health**
- **Graduate Certificate in Occupational Safety**
- **Graduate Diploma in Occupational Safety and Health**
- **MSc in Occupational Safety and Health**

Information sheets about these programmes are available from our website.

Further information:

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